EXECUTIVE COMMITTEE MEETING
October 22, 2026
4:30 PM

Linda Callon Conference Room, Saratoga City Hall
13777 Fruitvale Avenue, Saratoga, CA 95070

Tina Walia
President
City of Saratoga

J.R. Fruen
1st Vice President
City of Cupertino

Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

Rosemary Kamei
Secretary-Treasurer
City of San Jose

Larry Klein
Past President
City of Sunnyvale

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public* may use the information below to join the webinar:
- **Webinar ID: 884 1120 6053**
- **Passcode: 327880**
- *Meeting also livestreamed on YouTube:*

https://www.youtube.com/@citiesassoc

- *More information on public comment and accessibility is given at the end of the agenda.*

City of San Jose Councilmember Rosemary Kamei will attend via teleconference from the Business Center on the 3rd Floor of The Sheraton Grand Sacramento Hotel, 1230 J St, Sacramento, CA 95814.

This teleconference location is open to the public and any member of the public may address the Board of Directors members from the teleconference location.

Tina Walia
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WELCOME & CALL TO ORDER – (WALIA)

ROLL CALL (WU)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. State law prohibits the Board from discussing and/or acting on nonagendized items.

A. Executive Committee Meeting Minutes (Action)

Recommendation: Review and approve the September 21, 2026 Executive Committee meeting minutes

Attachment: Draft September 21, 2026 Executive Committee meeting minutes

B. President Update (Information)

Recommendation: Receive update from President Tina Walia

C. Winter Membership Event (Discussion)

Recommendation: Discuss and finalize Winter Membership Event

D. Biennial Review Update of Conflict of Interest Code (Action) Recommendation: Receive updates from Legal Counsel on proposed conflict of interest code amendments

Attachment : Proposed Conflict of Interest Code amendments

E. Discuss and decide on November Executive Committee meeting date (Action)

Recommendation: Propose the November Executive Committee meeting to be on November 19 and to be remote only, due to Thanksgiving holiday conflict

F. January 2027 Dates for the Executive Committee, Board of Directors, Legislative Action Committee, and City Selection Committee meeting (Action)

Recommendation: Discuss upcoming 2027 meeting dates

CITIES ASSOCIATION
OF SANTA CLARA COUNTY

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G. Review November 12, 2026, Meeting Agendas (Action)

a. Attachment: Draft Legislative Action Committee agenda

b. Attachment: Draft Board of Directors agenda

Recommendation: Review and approve draft agendas for November 12, 2026, meetings.

H. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Leslie Arroyo, Saratoga City Manager

I. Executive Director Update (Information)

Recommendation: Receive update from Pamela Wu, Interim Executive Director.

ADJOURN (WALIA)

EXECUTIVE COMMITTEE MEETING
SPECIAL MEETING
September 21, 2026

Linda Callon Conference Room, Saratoga City Hall
13777 Fruitvale Avenue, Saratoga, CA 95070

Tina Walia
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DRAFT MEETING MINUTES (minutes in red)

DRAFT

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DRAFT MEETING MINUTES (minutes in red)

WELCOME & CALL TO ORDER – (WALIA)

President Walia called the meeting to order at 4:33 pm

ROLL CALL (WU)

Executive Committee Members Present (4/5):
Tina Walia (President), J.R. Fruen (First Vice President), Rosemary Kamei (Secretary/Treasurer), Rob Moore (Second Vice President/ Legislative Action Committee Chair, arrived at 4:34pm)

Also Present:
Andrew Shen (Legal Counsel), Leslie Arroyo (Saratoga City Manager), Pamela Wu (Interim Executive Director)

Larry Klein (Immediate Past President) absent

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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None

A. Executive Committee Meeting Minutes (Action)

Recommendation: Review and approve minutes from the August 27, 2026 Executive Committee meeting

Fruen/Kamei moved to approve the minutes for the August 27, 2026 Executive Committee Meeting
Ayes: Fruen, Kamei, Moore, Walia
Noes: None, Abstentions: None, Absent: Klein
Motion Passed: 4:0:0:1

B. President Update (Information)

Recommendation: Receive update from President Tina Walia

DRAFT

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C. December 10, 2026 Winter Membership Event Planning (Discussion)

Recommendation: Discuss and finalize Winter Membership Event

No Action taken

D. 2026 Champion of the Year Nominations (Discussion)

Recommendation: Discuss candidates and nominations for the 2026 Champion of the Year award

No Action taken

E. Update on Financial Reports to the Board: Audits and Financial Reports (Discussion)

Recommendation: Discuss audits and financial reports and report to the Board

No Action taken

F. Fiscal Year 2027-2028 Budget Preparation (Discussion)

Recommendation: Discuss preparation of Fiscal Year 2027-2028 Budget

No Action taken

G. Identify Potential Speakers and Future Meeting Topics for 2026 (Action)

Recommendation: Receive update from President Walia and provide direction on potential speakers for October 2026 Board meeting

No Action taken

Mayor Rob Moore departed the meeting at 5:59pm

H. Review October 8, 2026, Meeting Agendas (Action)

a. Attachment: Draft Legislative Action Committee agenda

b. Attachment: Draft Board of Directors agenda

Recommendation: Review and approve draft agendas for October 8, 2026, meetings.

DRAFT

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Kamei /Fruen moved to approve the draft Legislative Action Committee and Board of Directors agenda as presented, subject to potential minor changes as either the LAC Chair or Board President sees fit to finalize the final agenda.
Ayes: Fruen, Kamei, Walia
Noes: None, Abstentions: None, Absent: Klein, Moore
Motion Passed: 3:0:0:2

I. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Leslie Arroyo, Saratoga City Manager

J. Executive Director Update (Information)

Recommendation: Receive update from Pamela Wu, Interim Executive Director, and provide direction.

ADJOURN (WALIA)

President Walia adjourned the meeting at 6:16 pm

Minutes respectfully submitted by:
Pamela Wu, Interim Executive Director, CASCC

DRAFT

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PUBLIC PARTICIPATION OPTIONS

Online Participation:
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2. Provide oral public comments in-person during the meeting

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   - Phone participants:
*6 - Toggle mute/unmute
*9 - Raise hand

ACCESSIBILITY

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DRAFT

Agenda Item No: D

Meeting Date: October 22, 2026

Cities Association of Santa Clara County Joint Powers Agency Agenda Report

To: EXECUTIVE COMMITTEE

Prepared by: Andrew Shen, Co-General Counsel

TOPIC: **Conflict of Interest Code**
SUBJECT: **Consideration of Amendment to Conflict of Interest Code**

RECOMMENDATION:

1. Adopt a Resolution Amending the Conflict of Interest Code for the Santa Clara County Cities Association Joint Powers Agency ("Cities Association")

BACKGROUND:

Under the Political Reform Act ("PRA"), Gov't. Code §§ 87100, et seq., public officers and employees who have decision-making authority should file Statements of Economic Interests (also known as "Form 700s") that disclose their financial interests and potential conflicts. The PRA requires public agencies to adopt Conflict of Interest Codes that designate the public officials required to file a Form 700 and the scope of those disclosures. (*See* Gov't. Code §§ 87300, et seq.) The Cities Association first adopted its Conflict of Interest Code on May 9, 2024, and subsequently amended the Conflict of Interest Code on September 11, 2025.

Currently, the Conflict of Interest Code requires Board members (including alternates), the Executive Committee members (if they are not Board members), the Executive Director (including Interims), the Co-General Counsel to file a Form 700.

In October 2025, California enacted Senate Bill 852 which, among other changes, requires "public officials who manage public investments" to file their Form 700s directly with the Fair Political Practices Commission ("FPPC"). (Gov't. Code § 87500(a)(2)(O).) As defined in FPPC regulations, "public officials who manage public investments" include members of boards and commissions "who exercise responsibility for the management of public investments" and high-level employees of public agencies "who exercise primary responsibility for the management of public investments." (2 C.C.R. § 18700.3(b)(1).) "Management of public investments" includes discretionary decisions regarding the investment of public monies and formulating or approving investment policies. (2 C.C.R. § 18700.3(e).)

Applying the definitions above, Board members, Executive Committee members, and the Executive Director would qualify as "public officials who manage public investments." For example, in January 2026, the Board considered and adopted a budget reserve and investment policy for the Cities Association in January 2026. Going forward, officials holding these positions will likewise make budget decisions for the Cities Association that may touch on available surplus funds and their potential investment.

To implement Senate Bill 852, we have drafted an amended Conflict of Interest Code and accompanying resolution. The proposed amendments would remove Board members, Executive Committee members, and the Executive Director from our Conflict of Interest Code and as the resolution provides, these positions would instead file their Form 700s directly with the FPPC.

The draft amendment to the Conflict of Interest Code has been reviewed and approved by the Santa Clara County Counsel's Office. Upon adoption of the Resolution Approving the Amendment of the Conflict of Interest Code, the Cities Association will submit its Conflict of Interest to the Board of Supervisors for review and approval.

CONCLUSION:
The proposed amendments to the Conflict of Interest Code are submitted for consideration and approval.

FISCAL IMPACT:
None.

OPTIONS:

The Executive Committee has the following options:

1. Review and approve the proposed amendments to the Conflict of Interest Code, for further consideration at the upcoming Board of Directors meeting.
2. Direct General Counsel to make additional edits to the Conflict of Interest Code and verify those changes with the Santa Clara County Counsel's Office, and present the amendments at the upcoming Board of Directors meeting.

ATTACHMENT:

1. Reso 2026-08: Proposed Resolution Amending the Conflict of Interest Code for the Santa Clara County Cities Association.

RESOLUTION NO. 2026-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITIES ASSOCIATION OF SANTA CLARA COUNTY JOINT POWERS AGENCY TO AMEND ITS CONFLICT OF INTEREST CODE

WHEREAS, pursuant to the California Political Reform Act of 1974, Government Code Section 87303, the Cities Association of Santa Clara County Joint Powers Agency ("Cities Association") adopted a conflict of interest code; and

WHEREAS, the conflict of interest code also incorporates the provisions of Title 2 of the California Code of Regulations Section 18730, as may be amended from time to time; and

WHEREAS, the Cities Association desires to amend the conflict of interest code to remove designated positions, since they must file under Government Code section 87200, due to their responsibilities for managing public investments; and

WHEREAS, the following amendment of the conflict of interest code must also be approved by the Santa Clara County Board of Supervisors as the Cities Association's code reviewing body pursuant to Government Code Section 82011.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITIES ASSOCIATION THAT:

1. The terms of the standard conflict of interest code provisions set forth in Title 2 of the California Code of Regulations Section 18730, as may be amended from time to time, are hereby adopted, incorporated by reference and shall serve, together with this Resolution and the Appendices attached hereto, as the Conflict of Interest Code for the Cities Association.

2. Positions that are specifically listed in Government Code section 87200 or that manage public investments as defined by 2 California Code of Regulations section 18700.3(b) must file a Statement of Economic Interests pursuant to the disclosure requirements of Government Code section 87200. Persons required to disclose pursuant to Government Code section 87200 must disclose: interests in real property located entirely or partly within the Cities Association's jurisdiction, or within two miles of the boundaries of the Cities Association's jurisdiction, or of any real property owned or used by the Cities Association; and all investments, business positions, and sources of income (including gifts, loans, and travel payments) in or from any source that is located in, doing business in, planning to do business in, or has done business during the previous two years in, the Cities Association's jurisdiction.

The following positions are not covered by this conflict of interest code because they must file under Government Code section 87200 and, therefore, are listed for informational purposes only:

- Member of the Board of Directors
- Alternate Member of the Board of Directors
- Executive Committee Member

- Consultant (Executive Director)

Statements of Economic Interests (Form 700s) for these positions must be e-filed directly with the FPPC in the FPPC's Form 700 e-filing system. The Cities Association shall retain responsibility for identifying affected positions, notifying affected individuals of their filing obligations, and coordinating with the County and the FPPC.

3. The list of designated positions is attached hereto as Appendix A.

4. The list of disclosure categories is attached hereto as Appendix B.

5. Persons holding a designated position listed in Appendix A must file their Statement of Economic Interests ("Form 700") with the Cities Association's filing official. If a statement is received in signed paper format, the filing official shall make and retain a copy and forward the original of this statement to the filing officer, the County of Santa Clara Clerk of the Board of Supervisors. If a statement is electronically filed using the County of Santa Clara's Form 700 e-filing system, both the filing official and the County of Santa Clara Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously. The Cities Association shall make the statements available for public inspection and retain them for at least seven years, pursuant to Government Code sections 81008-09.

6. The amended Conflict of Interest Code of the Cities Association shall become effective upon the date of its approval by the Santa Clara County Board of Supervisors, the Cities Association's code reviewing body.

ADOPTED this 12th day of November 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

ATTEST:

_____
Pamela Wu, Interim Executive Director

APPROVED:

_____
Tina Walia, Chair of the Board of Directors

APPENDIX A

Designated Positions

Designated Position	Disclosure Category
Consultant[1]	2
Newly Created Position	*

[1] This includes, but is not limited to, any individual serving in the role of General Counsel through contract with the Cities Association.

APPENDIX B

Disclosure Categories

Category 1:

Persons in this category shall disclose:

(a) investments, business positions, and income, including gifts, loans, and travel payments, in or from sources which are located in, doing business in, planning to do business in, or has done business during the previous two years in Santa Clara County; and
(b) interests in real property located entirely or partly within Santa Clara County or within two miles of the borders of Santa Clara County, or within two miles of any land owned or used by the Cities Association.

Category 2:

Consultants, as defined under the Political Reform Act, shall disclose pursuant to disclosure category 1 subject to the following limitation: The Executive Director in consultation with the General Counsel may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to file according to the broadest disclosure category, but should instead comply with more tailored disclosure requirements specific to that consultant's duties. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the appropriate extent of disclosure requirements. All such determinations shall be made using the Fair Political Practices Commission Form 805, are public records, and shall be retained for public inspection along with this conflict of interest code.[2]

* Newly Created Positions

If the Cities Association has a newly created position that must file statements of economic interests, the newly created position shall disclose pursuant to disclosure category 1 subject to the following limitation: The Executive Director in consultation with the General Counsel may determine in writing that a particular newly created position, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to file according to the broadest disclosure category, but should instead comply with more tailored disclosure requirements specific to that newly created position's duties. Such a determination shall include a description of the newly created position's duties and, based upon that description, a

[2] Notwithstanding this process, the individuals serving in the role of General Counsel shall disclose their financial interests under disclosure category 1.

statement of the appropriate extent of disclosure requirements. All such determinations shall be made using the Fair Political Practices Commission Form 804, are public records, and shall be retained for public inspection along with this conflict of interest code.

When the Cities Association has a newly created position that must file statements of economic interests, the Cities Association filing official shall contact the County of Santa Clara Clerk of the Board of Supervisors Form 700 division to notify it of the new position title to be added in the County's electronic Form 700 record management system, known as eDisclosure. Upon this notification, the Clerk's office shall enter the actual position title of the newly created position into eDisclosure and the Cities Association's filing official shall ensure that the name of any individual(s) holding the newly created position is entered under that position title in eDisclosure.

Additionally, within 90 days of the creation of a newly created position that must file Statements of Economic Interests, the Cities Association shall update this conflict-of-interest code to add the actual position title in its list of designated positions, and submit the amended conflict of interest code to the County of Santa Clara Office of the County Counsel for code-reviewing body approval by the County Board of Supervisors. (Gov. Code Sec. 87306.)

LEGISLATIVE ACTION COMMITTEE MEETING
November 12, 2026, 6:00 PM

North Bay Conference Room (Room 145), Sunnyvale City Hall
456 W. Olive Avenue, Sunnyvale, CA 94086

Rob Moore, Chair
Town of Los Gatos

Anne Bybee
City of Campbell

Ray Wang
City of Cupertino

Sally Meadows
City of Los Altos

Carmen Montano
City of Milpitas

Ken Toren
City of Monte Sereno

Mark Turner
City of Morgan Hill

Ellen Kamei
City of Mountain View

Vicki Veenker
City of Palo Alto

George Casey
City of San Jose

Rajiv Bhateja
Town of Los Altos Hills

Kelly Ramirez
City of Gilroy

Maria Ristow
Town of Los Gatos

Kelly Cox
City of Santa Clara

Tina Walia
City of Saratoga

Charlsie Chang
City of Sunnyvale

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City of San Jose Councilmember George Casey will attend via teleconference from conference room 1853 at San Jose City Hall located on the 18th floor.

This teleconference location is open to the public and any member of the public may address the Board of Directors members from the teleconference location.

DRAFT

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WELCOME & CALL TO ORDER – (MOORE)

ROLL CALL (WU)

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1. Consent Agenda (Action)

Recommendation: Review and consider approval of minutes from September 10, and October 8 Legislative Action Committee meeting minutes

Attachment A: Draft September 10 Legislative Action Committee meeting minutes

Attachment B: Draft October 8 Legislative Action Committee meeting minutes

2. Chair Update (Information)

Recommendation: Receive update from Chair Rob Moore

3. Santa Clara County Supervisor Margaret Abe-Koga – Improving Housing Element Process (Information)

Recommendation: Receive presentation and update from Supervisor, Margaret Abe-Koga, on Housing Element process

ADJOURN (MOORE)

DRAFT

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DRAFT

BOARD OF DIRECTORS MEETING
November 12, 2026, 7PM

North Bay Conference Room (Room 145), Sunnyvale City Hall
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City of San Jose

Rajiv Bhateja
Town of Los Altos Hills

Kelly Ramirez
City of Gilroy

Rob Moore
Town of Los Gatos

Kelly Cox
City of Santa Clara

Larry Klein
City of Sunnyvale

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public* may use the information below to join the webinar:
- **Webinar ID: 835 1075 6481**
- **Passcode: 519682**
- *Meeting also livestreamed on YouTube:*

https://www.youtube.com/@citiesassoc

- *More information on public comment and accessibility is given at the end of the agenda.*

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CITIES ASSOCIATION OF SANTA CLARA COUNTY

BOARD OF DIRECTORS MEETING
November 12, 2026, 7PM

North Bay Conference Room (Room 145), Sunnyvale City Hall
456 W. Olive Avenue, Sunnyvale, CA 94086

Tina Walia, President
City of Saratoga

Anne Bybee
City of Campbell

Liang Chao
City of Cupertino

Sally Meadows
City of Los Altos

Carmen Montano
City of Milpitas

Ken Toren
City of Monte Sereno

Mark Turner
City of Morgan Hill

Ellen Kamei
City of Mountain View

Vicki Veenker
City of Palo Alto

Rosemary Kamei
City of San Jose

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WELCOME & CALL TO ORDER – (WALIA)

ROLL CALL (WU)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. State law prohibits the Board from discussing and/or acting on nonagendized items.

1. Consent Agenda (Action)

Recommendation: Review the October 8, 2026 Board of Directors meeting minutes

Attachment: Draft minutes from October 8, 2026 Board of Directors meeting

2. President Update (Information)

Recommendation: Receive update from President Tina Walia

3. Santa Clara County Supervisor Margaret Abe-Koga - Improving Housing Element Process (Action)

Recommendation: Receive update from Supervisor Margaret Abe-Koga

4. Biennial Review Update of Conflict of Interest Code (Action)

Recommendation: Receive updates from legal Counsel on proposed conflict of interest code amendments

Attachment: Draft Conflict of Interest Code amendments

5. 2026 Champion of the Year nomination (Information)

Recommendation: Receive update from President Tina Walia

6. Determine January 2027 date for the Legislative Action Committee, Board of Directors and City Selection Committee meetings (Action)

Recommendation: Receive recommendation from Executive Committee on 2027 January meeting dates

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7. Election for 2027 Board Officers (Action)

Recommendation: Elect 2027 Board Officers

8. Legislative Action Committee Update (Action)

Recommendation: Receive update from Legislative Action Committee Chair Rob Moore

9. Santa Clara County Update (Information)

Recommendation: Receive update from Santa Clara County

10. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Saratoga City Manager

11. Executive Director Update (Information)

Recommendation: Receive update from Interim Executive Director

12. Joys and Challenges (Information)

Recommendation: Share joys and challenges with the group

ADJOURN (WALIA)

Informational Item:
November 26 Executive Committee Cancellation Notice

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PUBLIC PARTICIPATION OPTIONS

Online Participation:
Members of the public may also attend online. However, the Cities Association of Santa Clara County cannot guarantee uninterrupted access to online technology. Technical difficulties may occur from time to time. The meeting will continue even if technical difficulties prevent online participation.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to executivedirector@citiesassociation.org
   - IMPORTANT: identify the Agenda Item number in the subject line of your email.
   - Emails must be received at least 48 hours before meeting start day/time to be entered into the record for the meeting.

2. Provide oral public comments in-person during the meeting

3. Provide oral public comments virtually during the meeting
   - When the President/Chair announces the item on which you wish to speak, click the "raise hand" feature in Zoom. Speakers will be notified shortly before they are called to speak.
   - When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
   - Phone participants:

*6 - Toggle mute/unmute
*9 - Raise hand

ACCESSIBILITY

We strive for our meetings and materials to be accessible to all members of the public, and welcome feedback and requests for accommodations. Please submit requests for accommodations to executivedirector@citiesassociation.org at least 48 hours in advance of the meeting to allow us to best meet your request.

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