



**EXECUTIVE COMMITTEE
SPECIAL MEETING
September 21, 2026**

Linda Callon Conference Room, Saratoga City Hall
13777 Fruitvale Avenue, Saratoga, CA 95070

Tina Walia
President
City of Saratoga

J.R. Fruen
1st Vice President
City of Cupertino

Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

Rosemary Kamei
Secretary-Treasurer
City of San Jose

Larry Klein
Past President
City of Sunnyvale

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
 - *Members of the public may use the information below to join the webinar:*
 - **Webinar ID: 884 1120 6053**
 - **Passcode: 327880**
 - *Meeting also livestreamed on YouTube:*
<https://www.youtube.com/@citiesassoc>
 - *More information on public comment and accessibility is given at the end of the agenda.*
-



Tina Walia
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Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

Rosemary Kamei
Secretary-Treasurer
City of San Jose

Larry Klein
Past President
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WELCOME & CALL TO ORDER – (WALIA)

ROLL CALL (WU)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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A. Executive Committee Meeting Minutes (Action)

Recommendation: Review and approve the August 27, 2026 Executive Committee meeting minutes

Attachment: Draft August 27, 2026 Executive Committee meeting minutes

B. President Update (Information)

Recommendation: Receive update from President Tina Walia

C. December 10, 2026 Winter Membership Event Planning (Discussion)

Recommendation: Discuss and finalize Winter Membership Event

D. 2026 Champion of the Year Nominations (Discussion)

Recommendation: Discuss candidates and nominations for the 2026 Champion of the Year award

E. Update on Financial Reports to the Board: Audits and Financial Reports (Discussion)

Recommendation: Discuss audits and financial reports and report to the Board

F. Fiscal Year 2027-2028 Budget Preparation (Discussion)

Recommendation: Discuss preparation of Fiscal Year 2027-2028 Budget

G. Identify Potential Speakers and Future Meeting Topics for 2026 (Action)

Recommendation: Receive update from President Walia and provide direction on potential speakers for October 2026 Board meeting



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H. Review October 8, 2026, Meeting Agendas (Action)

a. Attachment: Draft Legislative Action Committee agenda

b. Attachment: Draft Board of Directors agenda

Recommendation: Review and approve draft agendas for October 8, 2026, meetings.

I. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Leslie Arroyo, Saratoga City Manager

J. Executive Director Update (Information)

Recommendation: Receive update from Pamela Wu, Interim Executive Director.

ADJOURN (WALIA)

Information Only

September 24, 2026 Meeting Cancellation Notice



PUBLIC PARTICIPATION OPTIONS

Tina Walia
President
[City of Saratoga](#)

J.R. Fruen
1st Vice President
[City of Cupertino](#)

Rob Moore
2nd Vice President
& LAC Chair
[Town of Los Gatos](#)

Rosemary Kamei
Secretary-Treasurer
[City of San Jose](#)

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Online Participation:

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ACCESSIBILITY

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EXECUTIVE COMMITTEE MEETING

August 27, 2026

4:30 PM

Linda Callon Conference Room, Saratoga City Hall
13777 Fruitvale Avenue, Saratoga, CA 95070

Tina Walia
President
City of Saratoga

J.R. Fruen
1st Vice President
City of Cupertino

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& LAC Chair
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Rosemary Kamei
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Past President
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DRAFT MEETING MINUTES (minutes in red)



Tina Walia
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1st Vice President
City of Cupertino

Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

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Secretary-Treasurer
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Larry Klein
Past President
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DRAFT MEETING MINUTES (minutes in red)

WELCOME & CALL TO ORDER – (WALIA)

President Walia called the meeting to order at 4:42 pm

ROLL CALL (WU)

Executive Committee Members Present (4/5):

Tina Walia (President), J.R. Fruen (First Vice President), Rob Moore (Second Vice President/ Legislative Action Committee Chair), Larry Klein (Immediate Past President)

Also Present:

Andrew Shen (Legal Counsel), Leslie Arroyo (Saratoga City Manager), Pamela Wu (Interim Executive Director)

Rosemary Kamei (Secretary/Treasurer) arrived at 4:46pm

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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None

A. Executive Committee Meeting Minutes (Action)

Recommendation: Review and approve minutes from the July 30, 2026 Executive Committee meeting

Klein/Fruen moved to approve the minutes for the July 30, 2026 Executive Committee Meeting

Ayes: Fruen, Kamei, Klein, Moore, Walia

Noes: None, Abstentions: None, Absent: None

Motion Passed: 5:0:0:0

B. President Update (Information)



Tina Walia
President
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1st Vice President
City of Cupertino

Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

Rosemary Kamei
Secretary-Treasurer
City of San Jose

Larry Klein
Past President
City of Sunnyvale

Recommendation: Receive update from President Tina Walia

C. Nominating Committee (Discussion and Action)

Recommendation: Discuss formation of selection of Nominating Committee for 2027 Board Officers

Kamei/Fruen moved to recommend the following Nominating Committee:

Rosemary Kamei, Carmen Montano, Tina Walia.

Ayes: Fruen, Kamei, Klein, Moore, Walia

Noes: None, Abstentions: None, Absent: None

Motion Passed: 5:0:0:0

D. December 10, 2026 Winter Membership Event Planning (Action)

Recommendation: Discuss and finalize Winter Membership Event and report updates at the September Board meeting

No Action taken

E. Board Communications and Best Practices (Discussion)

Recommendation: Discuss best practices regarding receiving communications, responding from board members and/or members of public, speaker time protocol during public meetings, virtual attendance notification, etc. and to solicit other ideas to report to the Board

No Action taken

F. September Executive Committee Meeting Date (Action)

Recommendation: Confirm September Executive Committee meeting date for September 21, 4:30pm

Fruen/Kamei moved to cancel the September 24, 2026 Executive Committee meeting and to confirm September Executive Committee meeting date as September 21 at 4:30pm.

Ayes: Fruen, Kamei, Klein, Moore, Walia



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Secretary-Treasurer
City of San Jose

Larry Klein
Past President
City of Sunnyvale

Noes: None, Abstentions: None, Absent: None

Motion Passed: 5:0:0:0

G. Update on Financial Reports to the Board: Discussion on Future Audits and Financial Reports(Discussion)

Recommendation: Discuss cadence and types of financial reports to be presented to the Board

No Action taken

H. Identify Potential Speakers and Future Meeting Topics for 2026 (Action)

Recommendation: Receive update from President Walia and provide direction on potential speakers for September 2026 Board meeting

No Action taken

I. Review September 10, 2026, Meeting Agendas (Action)

a. Attachment: Draft Legislative Action Committee agenda

b. Attachment: Draft Board of Directors agenda

Recommendation: Review and approve draft agendas for September 10, 2026, meetings.

Klein/Moore moved to approve the draft Legislative Action Committee and Board of Directors agenda as presented, subject to potential minor changes as either the LAC Chair or Board President sees fit to finalize the final agenda.

Ayes: Fruen, Kamei, Klein, Moore, Walia

Noes: None, Abstentions: None, Absent: None

J. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Leslie Arroyo, Saratoga City Manager

K.Executive Director Update (Information)

Recommendation: Receive update from Pamela Wu, Interim Executive Director, and provide direction.



Tina Walia
President
City of Saratoga

ADJOURN (WALIA)

President Walia adjourned the meeting at 6:01 pm

J.R. Fruen
1st Vice President
City of Cupertino

*Minutes respectfully submitted by:
Pamela Wu, Interim Executive Director, CASCC*

Rob Moore
2nd Vice President
& LAC Chair
Town of Los Gatos

Rosemary Kamei
Secretary-Treasurer
City of San Jose

Larry Klein
Past President
City of Sunnyvale



PUBLIC PARTICIPATION OPTIONS

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BOARD OF DIRECTORS MEETING

October 8, 2026, 7PM

North Bay Conference Room (Room 145), Sunnyvale City Hall
456 W. Olive Avenue, Sunnyvale, CA 94086

Tina Walia, President
City of Saratoga

Anne Bybee
City of Campbell

Liang Chao
City of Cupertino

Sally Meadows
City of Los Altos

Carmen Montano
City of Milpitas

Ken Toren
City of Monte Sereno

Mark Turner
City of Morgan Hill

Ellen Kamei
City of Mountain View

Vicki Veenker
City of Palo Alto

Rosemary Kamei
City of San Jose

Rajiv Bhateja
Town of Los Altos Hills

Kelly Ramirez
City of Gilroy

Rob Moore
Town of Los Gatos

Kelly Cox
City of Santa Clara

Larry Klein
City of Sunnyvale

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Rob Moore
Town of Los Gatos

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Larry Klein
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WELCOME & CALL TO ORDER – (WALIA)

ROLL CALL (WU)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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1. Consent Agenda (Action)

Recommendation: Review and consider approval of minutes from September 10, 2026 Board of Directors meeting

Attachments: Draft minutes from September 10, 2026 Board of Directors meeting

2. President Update (Information)

Recommendation: Receive update from President Tina Walia

3. Cyber Security (Information and Discussion)

Guest Speakers:

- Guest 1
- Guest 2

Attachments:

- a. Bio: Guest 1
- b. Bio: Guest 2

4. Announcement of Nominating Committee for 2027 Executive Committee

Member Candidates (Information)

Recommendation: Receive update from the Nominating Committee

5. 2026 Champion of the Year nomination (Information)

Recommendation: Receive update from President Tina Walia

6. Update on Financial Reports: Audits and Financial Reports (Information)



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Rajiv Bhateja
Town of Los Altos Hills

Kelly Ramirez
City of Gilroy

Rob Moore
Town of Los Gatos

Kelly Cox
City of Santa Clara

Larry Klein
City of Sunnyvale

Recommendation: Receive update from Treasurer Kamei

7. Fiscal Year 2027-2028 Budget Preparation(Information)

Recommendation: Receive update from President Tina Walia and Treasurer Kamei

8. Planning Collaborative Report (Information)

Recommendation: Receive update from President Tina Walia

9. Legislative Action Committee Update (Action)

Recommendation: Receive update from Legislative Action Committee Chair Rob Moore

10. Santa Clara County Update (Information)

Recommendation: Receive update from Santa Clara County

11. Santa Clara County City Managers Association Update (Information)

Recommendation: Receive update from Saratoga City Manager

12. Executive Director Update (Information)

Recommendation: Receive update from Interim Executive Director

13. Joys and Challenges (Information)

Recommendation: Share joys and challenges with the group

ADJOURN (WALIA)



BOARD OF DIRECTORS MEETING

October 8, 2026, 7PM

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Rosemary Kamei
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Town of Los Gatos

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City of Santa Clara

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LEGISLATIVE ACTION COMMITTEE MEETING October 8, 2026, 5:30 PM

North Bay Conference Room (Room 145), Sunnyvale City Hall
456 W. Olive Avenue, Sunnyvale, CA 94086

Rob Moore, Chair
Town of Los Gatos

Anne Bybee
City of Campbell

Ray Wang
City of Cupertino

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Carmen Montano
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Ken Toren
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Vicki Veenker
City of Palo Alto

George Casey
City of San Jose

Rajiv Bhateja
Town of Los Altos Hills

Kelly Ramirez
City of Gilroy

Maria Ristow
Town of Los Gatos

Kelly Cox
City of Santa Clara

Tina Walia
City of Saratoga

Charlsie Chang
City of Sunnyvale

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City of Los Altos Councilmember Pete Dailey will attend via teleconference from Neutra House, 97 Hillview Avenue, Los Altos, CA 94022. This teleconference location is open to the public and any member of the public may address the Board of Directors members from the teleconference location.



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Town of Los Gatos

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Kelly Ramirez
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Town of Los Gatos

Kelly Cox
City of Santa Clara

Tina Walia
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Charlsie Chang
City of Sunnyvale

WELCOME & CALL TO ORDER – (MOORE)

ROLL CALL (WU)

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1. Consent Agenda (Action)

Recommendation: Review and consider approval of minutes from September 10, 2026 Legislative Action Committee meeting minutes

Attachment: Draft September 10, 2026 Legislative Action Committee meeting minutes

2. Chair Update (Information)

Recommendation: Receive update from Chair Rob Moore

3. Featured Presentation (Information)

Recommendation: Receive updates from Congressman Sam Liccardo on key efforts and policy focuses

ADJOURN (MOORE)



Rob Moore, Chair
Town of Los Gatos

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City of Campbell

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Larry Klein
Past President
City of Sunnyvale

NOTICE IS HEREBY GIVEN that the regular meeting of the **Cities Association Santa Clara County Executive Committee** originally scheduled for **September 24th, 2026 at 4:30pm** has been **CANCELLED**.

Pamela Wu

Pamela T. Wu, Interim Executive Director