

**SPECIAL MEETING
EXECUTIVE COMMITTEE**



Saratoga City Hall
Linda Callon Conference Room
13777 Fruitvale Ave.
Saratoga, CA 95070

**MAY 28, 2026
4:00 PM**

AGENDA IN BLACK/MINUTES IN RED

Meeting Information:

- *Executive Committee meetings are open to the public at the location shown above.*
 - *Members of the public may use the information below to join the webinar:*
Webinar ID: 884 1120 6053
Passcode: 327880
 - *Meeting also livestreamed on YouTube: <https://www.youtube.com/@citiesassoc>*
 - *More information on public comment and accessibility is given at the end of the agenda.*
-

WELCOME & CALL TO ORDER – (WALIA)

Meeting called to order at 4:06 PM

ROLL CALL (SIRKAY)

Executive Committee Members Present (3/5):

President	Tina Walia
2 nd Vice President/LAC Chair	Rob Moore
Immediate Past President	Larry Klein

Executive Committee Members Absent (2/5):

1st Vice President	J.R. Fruen
Secretary/Treasurer	Rosemary Kamei

Also Present (3)

Sunnyvale City Manager	Tim Kirby
CASCC Co-Legal Counsel	Andrew Shen
Executive Director	Shali Sirkay

Members of the Public:

Jocelyn Binn	City of Saratoga
J.R. Fruen	City of Cupertino
Melissa Lee	City of Saratoga
Rosemary Kamei	City of San Jose

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

This portion of the meeting is reserved for persons wishing to address the Legislative Action Committee on any matter not on the agenda but within the Committee's jurisdiction. State law prohibits the Legislative Action Committee from discussing and/or acting on nonagendized items.

None

AGENDA

A. Consent Agenda (Action)

Recommendation: Approve minutes from Executive Committee Meeting on April 23, 2026

Attachment:

- a. Minutes from Executive Committee Meeting on April 23, 2026

Motion to approve the minutes of the April 23, 2026 Executive Committee meeting as presented

By Moore

Second by Klein

AYES: 3

NAYS: 0

ABSTENTIONS: 0

ABSENT: 2 (Fruen, Kamei)

Motion passes 3-0-0-2

B. President Update (Walia)

C. June 11, 2026, Membership Event (Information)

Recommendation: Receive event update from Board President Tina Walia, and provide direction as needed

D. Consider Recruitment Materials for Solicitation of, and Recruitment Process to Obtain, Executive Director Services

Recommended Action:

- a. Discuss description for Executive Director Services and Announcement and provide direction as needed
- b. Determine recruitment process

Attachment:

- a. Agenda Report: Executive Director Recruitment

Public Comment given by Rosemary Kamei and J.R. Fruen

Motion to appoint Vice Mayor Walia and Mayor Klein to serve as the Executive Director and Interim Executive Director Recruitment ad hoc subcommittee and to return to the full Executive Committee with recommendations at a special meeting

By Moore

Second by Klein

AYES: 3

NAYS: 0

ABSTENTIONS: 0

ABSENT: 2 (Fruen, Kamei)

Motion passes 3-0-0-2

E. Review June 11, 2026 Special Meeting Agenda

Recommended Action: Review draft agenda for Special Meeting of June 11, 2026

Attachment:

- a. Board of Directors Special Meeting Agenda

F. Santa Clara County City Managers Association Update (Information)

Recommended Action: Receive update from Leslie Arroyo, Acting City Manager for Saratoga

G. Executive Director Update (Information)

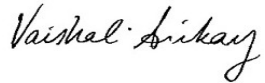
Recommended Action: Receive update from Shali Sirkay, Executive Director, and provide direction

*Note: a very brief recess was taken from 4:36 PM to 4:37 PM

ADJOURN (WALIA)

Meeting adjourned at 4:58 PM

Prepared by,



Vaishali Sirkay

Executive Director

Cities Association of Santa Clara County

PUBLIC PARTICIPATION OPTIONS

Online Participation:

Members of the public may also attend online. However, the Cities Association of Santa Clara County cannot guarantee uninterrupted access to online technology. Technical difficulties may occur from time to time. The meeting will continue even if technical difficulties prevent online participation.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to shali@citiesassociation.org
 - IMPORTANT: identify the Agenda Item number in the subject line of your email.
 - Emails must be received at least 72 hours before meeting start day/time to be entered into the record for the meeting.
2. Provide oral public comments in-person during the meeting
3. Provide oral public comments virtually during the meeting
 - When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
 - When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
 - Phone participants:
 - *6 - Toggle mute/unmute
 - *9 - Raise hand

ACCESSIBILITY

We strive for our meetings and materials to be accessible to all members of the public, and welcome feedback and requests for accommodations. Please submit requests for accommodations to shali@citiesassociation.org at least 72 hours in advance of the meeting to allow us to best meet your request.