REGULAR MEETING
BOARD OF DIRECTORS

Los Altos Community Center
Sequoia Room
97 Hillview Avenue
Los Altos, CA 94022

NOVEMBER 14, 2024
7:00 PM

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public* may use the information below to join the webinar:
  - **Webinar ID: 835 1075 6481**
  - **Passcode: 519682**
- *Meeting also livestreamed on YouTube:* ***https://www.youtube.com/@citiesassoc***
- *More information on public comment and accessibility is given at the end of the agenda.*

WELCOME & CALL TO ORDER – (Fligor)

ROLL CALL (Sirkay)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. State law prohibits the Board from discussing and/or acting on nonagendized items.

AGENDA

1. Consent Agenda (Fligor)
    a. Approve Minutes from Board of Directors Meeting on October 10, 2024
    b. Cities Association 2024 Financial Year in Review
2. President Update (Fligor)
3. Clean Energy Buildings- Policies, Challenges, and Opportunities: Discussion (30 min) (Fligor)
    a. Guest Speaker: Zoe Elizabeth, Deputy Director of Decarbonization Programs and Policy
4. Synthetic Cannabis: Discussion (10 min) (Fligor)
    a. Guest Speaker: Matt Savage, Santa Clara County Department of Public Health
5. Housing Element Update Round Table: Discussion and Possible Action (20 min) (Fligor)
6. Cities Association Board of Directors Election: Action (15 min) (Sirkay)
7. Cities Association January 2025 Meeting Date: Discussion and Possible Action (Fligor)
8. Legislative Action Committee Year in Review & Wrap Up (20 min) (Walia)
9. Santa Clara County City Managers Association Update (Engeland)
10. Executive Director Update (Sirkay)
11. Joys and Challenges (All)

ADJOURN (Fligor)

PUBLIC COMMENT

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to shali@citiesassociation.org
   - IMPORTANT: identify the Agenda Item number in the subject line of your email.
   - Emails must be received at least 72 hours before meeting start day/time to be entered into the record for the meeting.

2. Provide oral public comments in-person during the meeting

3. Provide oral public comments virtually during the meeting
   - When the Chair announces the item on which you wish to speak, click the "raise hand" feature in Zoom. Speakers will be notified shortly before they are called to speak.
   - When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
   - Phone participants:
     *6 - Toggle mute/unmute
     *9 - Raise hand

ACCESSIBILITY

We strive for our meetings and materials to be accessible to all members of the public, and welcome feedback and requests for accommodations. Please submit requests for accommodations to shali@citiesassociation.org at least 72 hours in advance of the meeting to allow us to best meet your request.

REGULAR MEETING
Board of Directors

Los Altos Community Center
Sequoia Room
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OCTOBER 10, 2024
7:00 PM

AMENDED AGENDA

AGENDA IN BLACK/MINUTES IN RED *(from this point forward)*

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DRAFT

WELCOME & CALL TO ORDER – (Fligor)

Meeting called to order at 7:01 PM

ROLL CALL (Sirkay)

Board Members Present (11):

Campbell	Anne Bybee
Cupertino	Sheila Mohan
Los Altos	Neysa Fligor
Los Altos Hills	Stanley Mok
Los Gatos	Matthew Hudes
Monte Sereno	Javed Ellahie
Mountain View	Margaret Abe-Koga
Palo Alto	Greer Stone
Santa Clara	Kathy Watanabe
Saratoga	Yan Zhao
Sunnyvale	Larry Klein

Board Members Absent: (3)

Milpitas	Carmen Montano
Morgan Hill	Mark Turner
San Jose	Rosemary Kamei

Staff Present (1):

Shali Sirkay	Executive Director

Members of the Public Present (5):

Gabe Engeland	City Manager, Los Altos
Mego Lien	Dir, Prevention Services Div, SCC BHS
Lan Nguyen	Mgr, Crisis and Services Division, SCC BHS
Steve Preminger	Director, Community & Civic Engagement for SCC
Jannie Quinn	CASCC Co-Legal Counsel, Renne Public Law Group

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AGENDA

1. **Consent Agenda (Fligor)**

    a. Approve Minutes from Board of Directors Meeting on September 12, 2024

    Motion to *approve consent agenda as presented* by Klein

    Second by Watanabe

DRAFT

AYES: 10

NAYS: 0

ABSTAIN: 1

ABSENT: 0

Motion passes 10-0-1-0

2. **President Update (Fligor)**
    a. Presentation of Ballot and Nominating Committee Recommendations
3. **County 988 Service Update: Discussion and Possible Action (30 min) (Fligor)**
    a. Guest Speaker: Jay Donoghue, Santa Clara County Behavioral Health Prevention Services Division
4. **Joint Powers Agency Formation Update: Discussion and Possible Action (10 min) (Quinn)**
    a. Anti-Harrassment Policy

    Motion to *adopt Resolution 2024-005* by Hudes

    Second by Mohan

    AYES: 11

    NAYS: 0

    ABSTAIN: 0

    ABSENT: 0

    Motion passes 11-0-0-0
5. **Cities Association Annual Holiday Party Update: Discussion and Possible Action (5 min) (Fligor)**
6. **Reports from Regional Appointed Representatives (20 min) (Fligor)**
    a. Sergio Lopez, Vice Chair, Valley Transit Authority (VTA) Board of Directors
    b. Beverly Greene, Government Affairs Director for VTA
7. **Santa Clara County City Managers Association Update (Engeland)**
8. **Executive Director Update (Sirkay)**
9. **Joys and Challenges (All)**

ADJOURN (Fligor)

Meeting adjourned at 8:57 PM.

Respectfully submitted on November 14, 2024,

Vaishali Sirkay

DRAFT

Vaishali Sirkay
Executive Director
Cities Association of Santa Clara County

DRAFT

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DRAFT

CITIES ASSOCIATION OF SANTA CLARA COUNTY

Agenda Item No: ____6_____

Meeting Date: November 14, 2024

Cities Association of Santa Clara County Agenda Report

To: BOARD OF DIRECTORS

Prepared by: Shali Sirkay, Executive Director
Jannie L. Quinn, Co-General Counsel

TOPIC: Election of Executive Board for Calendar Year 2025
SUBJECT: Conduct of the Election

RECOMMENDATION:

Conduct the Election for the Officers to serve on the Executive Committee.

BACKGROUND:

Article 11 of the JPA established the Executive Committee. It consists of five (5) members: President, First Vice-President, Second Vice-President, the Secretary/Treasurer and the Immediate Past President. The Second Vice-President also serves as the Chair of the Legislative Action Committee.

Article 12 of the JPA states that members of any committee, including the Executive Committee may consist of persons who are not on the Cities Association Board, provided that the Board may only delegate duties to those committees that are composed of a majority of Board members. In other words, non-Board members may serve on the Executive Committee, but a majority of the Executive Committee must be Board members.

In accordance with the Bylaws, a nominating committee, whose members include President Neysa Fligor, Vice-President Larry Klein and Cupertino Mayor Sheila Mohan, was appointed by President Fligor. At its October 10, 2024 meeting, the nominating committee presented the following slate of officers for the 2025 calendar year (titles reflect 2024 city council roles):

President: Larry Klein, Mayor, Sunnyvale
First Vice-President: Tina Walia, Councilmember, Saratoga
Second Vice President/Legislative Action Committee Chair: J.R. Fruen, Vice Mayor, Cupertino
Secretary/Treasurer: Elliot Scozzola, Councilmember, Campbell
Immediate Past President: Neysa Fligor, Councilmember, Los Altos

The nominated members meet the membership requirements set forth in the JPA.

The purpose of this evening's agenda item is to conduct the election for proposed officer nominations.

Additional nominations may be made from the floor, provided the consent of the nominee has been secured.

Following a brief staff presentation, the President will open the item for discussion and a motion to elect the nominated officers.

FISCAL IMPACT:
None

OPTIONS:

The Board of Directors has the following options to consider on this matter:

1. Staff's recommendation
2. Direct staff to other action

ATTACHMENTS:

All submitted application materials:

1. Larry Klein, application for President
2. Tina Walia, application for First Vice President
3. J.R. Fruen, application for Second Vice President/Legislative Action Committee Chair
4. Elliot Scozzola, application for Secretary/Treasurer

Larry Klein Application for Board President

Outlook

Re: Reminder: Applications for CASCC Exec Com Due 10/4

From Larry Klein <KleinCouncil@sunnyvale.ca.gov>
Date Thu 10/3/2024 7:18 PM
To Shali Sirkay <shali@citiesassociation.org>

Hi Shali,

Here is my applications. Not sure if you wanted this as a second document. Not sure if you'll create one document of all officer applications.

1. **Larry Klein** applying for **CASCC President**

Bio:
I've been Mayor of Sunnyvale for almost 6 years now. I have been a boardmember of the Cities Association for Santa Clara County for the last 7 years, operating in different roles. During my 8+ years on Council, I have worked in many County and Regional representative positions.
My full resume can be found here: https://larryformayor.com/wp-content/uploads/2024/10/MAYOR-LARRY-KLEIN-RESUME.pdf

2. **Reason Running**

As Mayor, I've focused on working regionally on the issues facing cities of all sizes in our County. I have successfully collaborated with other Mayors and Councilmembers to raise our regional voice. I appreciate how the Cities Association has the flexibility of bringing a variety of topics and speakers to raise awareness and build coalitions to tackle the big problems of the day. I am thankful to have been the 1st Vice President over the past year, and I am committed to lead the association during 2025.

Regards,

-Larry

Larry Klein
Sunnyvale Mayor
Reserve a spot at my office hours, most Fridays at Bean Scene (186 South Murphy Ave, SVL)
See my calendar and learn more at: **www.larryklein.com/**
Join me on Facebook – Instagram – Twitter

From: Shali Sirkay <shali@citiesassociation.org>
Date: Wednesday, October 2, 2024 at 11:15 AM
To:
Subject: Reminder: Applications for CASCC Exec Com Due 10/4

Tina Walia Application for First Vice President

Outlook

Application of Interest for Tina Walia to serve as First Vice President for Cities Association of Santa Clara County, 2025

From Tina Walia <twalia@saratoga.ca.us>
Date Thu 10/3/2024 12:59 PM
To Shali Sirkay <shali@citiesassociation.org>

Subject: Application of Interest for **Tina Walia** to serve as **First Vice President** for Cities Association of Santa Clara County**,** 2025

Dear Nominating Committee,

I would like to express my interest to continue serving on the Cities Association of Santa Clara County's (CASCC) Executive Committee, this time for the position of **First Vice President for 2025**.

Serving CASCC in various roles over the past few years has greatly enhanced my ability to serve my constituents. The regional collaboration provided by CASCC gives us all a stronger unified voice to better represent all residents of Santa Clara County and improve their quality of life.

My leadership as Legislative Action Committee (LAC) Chair highlights my commitment to engagement and collaboration. Fostering partnerships with multiple stakeholders and maintaining an open decision-making process are vital to effectively serve all Santa Clara County residents. 2024 has been a busy year at LAC as I led advocacy efforts on many state-wide legislative bills aligned with CASCC's goals. Inviting our local state legislators for an open dialogue to address issues affecting our cities has been another tool to ensure our voices are heard. These efforts strengthened relationships and influenced policy development at the state level.

CASCC's transition to a Joint Powers Authority in 2024 is a crucial milestone. I am proud of my active involvement over the past two years in the team's efforts leading to this success for the organization.

Continuity in CASCC's Executive leadership is imperative at this juncture as there is more work to be done. I stay deeply committed to CASCC's mission to drive positive change in our county through advocacy and partnerships. I would be honored to have the Board's support as CASCC's First Vice President for 2025.

Here is my **relevant experience**:

City of Saratoga
Elected City Council Member, 2020 to present
- Mayor 2021-2022
- Vice Mayor 2020-2021
- Starting second 4 year term, December 2024

Cities Association of Santa Clara County (CASCC)
- Board of Directors, January 2022 to present (Alternate 2021)
- City Selection Committee, 2022 and 2024
- Executive committee, 2023 and 2024
  - Secretary/Treasurer and then Member at Large, 2023
  - Second Vice President/Legislative Action Committee Chair 2024
- Legislative Action Committee, 2022

Silicon Valley Clean Energy Agency

Board of Directors, 2021 to present
Chair, Board of Directors, January 2024 to present
Vice Chair, Board of Directors, 2023
Executive Committee, 2023 and 2024
Chair, Executive Committee, 2023
Finance and Administrative Committee, 2023
CEO search ad hoc Committee, 2023 to 2024

West Valley Mayors and Managers, Chair 2022

Santa Clara County Library District Board of Directors, 2022

Thank you for this opportunity.

Regards,
Tina Walia

J.R. Fruen Application for Second Vice President/LAC Chair

Outlook

Application for 2nd Vice President / LAC Chair

From J.R. Fruen <JRFruen@cupertino.gov>
Date Fri 10/4/2024 4:53 PM
To Shali Sirkay <shali@citiesassociation.org>

Per your kind invitation to apply, please accept this email as my application for the position of 2nd Vice President / LAC Chair of the Cities Association.

1. **Name:** J.R. Fruen
2. **Position:** 2nd Vice President / LAC Chair
3.
4. **Bio:**
5.
6. I presently serve as Vice Mayor of the City of Cupertino and was elected to the City Council in 2022 as the first openly LGBTQ+ member of the Council. In that role, I've held positions on various internal and external committees, including: City of Cupertino Audit Committee, Santa Clara Valley Water Commission, VTA Policy Advisory Committee, Cities Association Legislative Action Committee, Council Advisory Board Member of the Cupertino Historical Society, and the Association of Bay Area Governments General Assembly, among others. I am attorney by training and maintain a small practice.
7.
8. In my daytime professional capacity, I serve as Policy and Legislative Director for San Jose Council District 1, presently held by Vice Mayor Rosemary Kamei. In that capacity, I oversee a team of policy analysts covering the full range of policy areas entering into the jurisdiction of the City of San Jose, as well as the various outside committee and commission assignments held by Vice Mayor Kamei. These include the VTA Board of Directors, the Community and Economic Development Committee, the Rules and Open Government Committee, the Public Safety, Finance, and Strategic Support Committee, the Santa Clara County Local Agency Formation Commission, the Association of Bay Area Governments Executive Board, the Cities Association Executive Board, and the VTA Congestion Management Committee, among others. I directly handle a number of policy areas in service of Vice Mayor Kamei—land use, housing, homelessness, energy, environmental services, water policy, and economic development.

I'm a third-generation resident of Cupertino. I attended CUSD and FUHSD (Lynbrook High School, Class of 1998) schools. I graduated from UCLA with two majors and a minor in 2002. I hold a J.D. from Santa Clara Law (Class of 2014). Between undergrad and grad school, I managed a variety of retail establishments culminating in four years at Gucci on Santana Row.

Reasons I'm Running for the Position:

As part of my daily job, I track legislation that impacts policy at the municipal level. Moreover, my training as an attorney gives me additional insight into how best to interpret state legislation. These facts make me ideally suited to chair the Legislative Action Committee. As a general principle, I also sincerely value collaboration and concerted action. I feel that our cities are stronger when we speak with a single, united voice. I would like to help lead the Cities Association in amplifying that voice.

9.

CUPERTINO

J.R. Fruen
Vice Mayor
City Council
JRFruen@cupertino.gov
(408)777-1316

Elliot Scozzola Application for Secretary/Treasurer

Outlook

Re: Open Seats for Regional Bodies- Letters of Interest Due Oct 6th

From Elliot Scozzola <elliots@campbellca.gov>
Date Wed 10/9/2024 9:12 PM
To Shali Sirkay <shali@citiesassociation.org>

Hi Shali!

Please forgive my extremely late response, but I'm very interested in serving as secretary treasurer. It would truly be an honor, and I have a bit of experience from serving on the finance committee for SVCE over the last 2 years.

Thank you so much for the opportunity.

Best regards,

Elliot

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Agenda Item No: ____7_____

Meeting Date: November 14, 2024

Cities Association of Santa Clara County Agenda Report

To: BOARD OF DIRECTORS

Prepared by: Shali Sirkay, Executive Director

TOPIC: **Date of January 2025 Cities Association of Santa Clara County Board of Directors Meeting**
SUBJECT: **Schedule January 2025 Meeting**

RECOMMENDATION:

Change/Establish the date of the Cities Assocation of Santa Clara County January 2025 Board of Directors meeting.

BACKGROUND:

Typically, the Cities Assocation of Santa Clara County (CASCC) Board of Directors meets on the second Thursday of the month at 7:00 PM. This particular day of the month does not conflict with the city council meetings of the member agencies in the CASCC. Based on this schedule, the Board of Directors would likely meet on January 9, 2025. In light of the November election and the timing of appointment of board members by their respective agencies, the Board may want to consider an alternate date for the January 2025 meeting.

SUMMARY OF RESEARCH:

Staff is concerned about meeting quorum requirements if the Board of Directors' meeting is held on January 9, 2025. First, not all member agencies would have seated their incoming councilmembers, nor have determined their committee assignments by the meeting date. Additionally, CASCC may also hold the City Selection Committee meeting in January along with the regular monthly Board meeting. The committee is comprised of the mayors of the cities/towns in Santa Clara County and some members might not be selected by January 9, 2025. Therefore, the January meeting date would need to consider the availability of both mayors and councilmembers.

Staff also considered the following potential calendar conflicts while searching for meeting dates:

- VTA holds its January meeting on the second Thursday in January (January 9, 2024); in the past, this has led to meeting conflicts with Board members
- At least one of our member agency city/town councils meets on the third Thursday of the month.
- The third Thursday is also the day before the U.S. Conference of Mayors annual winter meeting (January 17-19, 2025 in Washington, DC) and likely a travel day.

- The fourth Thursday falls during one of the sessions of the California League of Cities Mayors and Council Members Academy (January 22-24, 2025, Sacramento)

Fortunately in 2025, January has 5 Thursdays. The fifth Thursday in January would be January 30, 2025.

The purpose of this evening's agenda item is to select a date for the January 2025 Board of Directors meeting ,. The remainder of the meeting calendar for 2025 will be presented to the Board of Directors for approval at the January 2025 Board meeting.

RECOMMENDATION:
Staff recommends scheduling the CASCC Board of Directors for January 30, 2025. This date would maximize the Board's probability of meeting quorum requirements for this meeting and avoid calendaring conflcits. Staff's research did not reveal any conflicting engagements on this date.

Staff is also aware that January 30, 2025 is two weeks prior to the February 13, 2025 Board of Directors meeting. This typically happens in January-February and Staff is prepared for the tight schedule.

FISCAL IMPACT:
None

OPTIONS:

The Board of Directors has the following options to consider on this matter:

1. Staff's recommendation to schedule the Board of Directors meeting on January 30, 2025
2. Keep the current meeting date of January 9, 2025
    a. Risk: not meeting quorum requirements
3. Direct Staff to research other dates for the January 2025 meeting

ATTACHMENTS:

None