



REGULAR MEETING BOARD OF DIRECTORS

North Bay Conference Room (Room 145)
Sunnyvale City Hall
456 W. Olive Avenue
Sunnyvale, CA 94086

FEBRUARY 12, 2026
7:00 PM

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
 - *Members of the public may use the information below to join the webinar:*
 - **Webinar ID: 835 1075 6481**
 - **Passcode: 519682**
 - *Meeting also livestreamed on YouTube: <https://www.youtube.com/@citiesassoc>*
 - *More information on public comment and accessibility is given at the end of the agenda.*
-

WELCOME & CALL TO ORDER – (WALIA)

ROLL CALL (SIRKAY)

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. State law prohibits the Board from discussing and/or acting on nonagendized items.

AGENDA

1. Consent Agenda (Walia/Sirkay)

- a. Approve Minutes from Board of Directors Meeting on January 22, 2026

2. President Update (Walia)

3. South Bay Coalition to End Human Trafficking Presentation (Walia)

Guest Speaker: Sharan Dhanoa

4. Santa Clara County 5-Year Community Plan to End Homelessness (Walia)

Guest Speakers: K.J. Kaminski, Director, and Hilary Armstrong, Deputy Director,

Office of Supportive Housing

5. Determine Priority Areas to Guide 2026 CASC Work and Activities: Discussion and Possible Action (Walia)

6. Fiscal Year 2026-27 Draft Budget Update and Potential Adjustments for Fiscal Year 2025-26: Discussion and Possible Action (Kamei/Sirkay)

7. Consider Approval of Memorandum of Understanding to Continue the Collaborative Planning Effort With the County of Santa Clara: Discussion and Possible Action (Quinn)

8. 2026 Cities Association Meeting Calendar: Discussion and Possible Action (Walia)

9. Brown Act Update: Presentation and Discussion (Quinn)

10. Reports from Regional Appointed Representatives (Walia)

- a. Recycling and Waste Reduction Commission (Mekechuk)

11. Santa Clara County Update (Preminger)

12. Legislative Action Committee Update (Scozzola)

13. Santa Clara County City Managers Association Update (Arroyo)

14. Executive Director Update (Sirkay)

15. Joys and Challenges (All)

ADJOURN (WALIA)

PUBLIC PARTICIPATION OPTIONS

Online Participation:

Members of the public may also attend online. However, the Cities Association of Santa Clara County cannot guarantee uninterrupted access to online technology. Technical difficulties may occur from time to time. The meeting will continue even if technical difficulties prevent online participation.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to shali@citiesassociation.org
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 - When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
 - Phone participants:
 - *6 - Toggle mute/unmute
 - *9 - Raise hand

ACCESSIBILITY

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REGULAR MEETING BOARD OF DIRECTORS

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JANUARY 22, 2026
7:00 PM

AGENDA IN BLACK/**MINUTES IN RED**

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public may use the information below to join the webinar:*
 - **Webinar ID: 881 1396 2212**
 - **Passcode: 253273**
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Vice Mayor Lisa Shannon will attend via teleconference from 9683 Lake Natoma Drive, Orangevale, CA 95662. This teleconference location is open to the public and any member of the public may address the Board of Directors members from the teleconference location.

WELCOME & CALL TO ORDER – (WALIA)

Meeting called to order at 7:07 PM

ROLL CALL (SIRKAY)

Board Members Present (13):

Campbell	Anne Bybee
Cupertino	Liang Chao
Gilroy	Greg Bozzo*
Los Altos	Sally Meadows
Los Altos Hills	Rajiv Bhateja
Los Gatos	Rob Moore
Monte Sereno	Lisa Shannon*
Morgan Hill	Mark Turner
Mountain View	Emily Ramos*
Palo Alto	Vicki Veenker
San Jose	Rosemary Kamei
Saratoga	Tina Walia
Sunnyvale	Larry Klein

*Alternate

Board Members Absent: (2)

Milpitas	Carmen Montano
Santa Clara	Kelly Cox

Also Present (4):

Lesley Arroyo	Assistant City Manager, Saratoga
Tim Kirby	City Manager, Sunnyvale
Jannie Quinn	CASCC Co-Legal Counsel, Renne Public Law Group
Shali Sirkay	Executive Director

Members of the Public Present (7):

J.R. Fruen	Councilmember, Cupertino
Dan Furtado	Mayor, Campbell
Matthew Hudes	Councilmember, Los Gatos
Steve Preminger	Director, Community & Civic Engagement for SCC
Maria Ristow	Vice Mayor, Los Gatos
Elliot Scozzola	Vice Mayor, Campbell
Linda Sell	Councilmember, Sunnyvale

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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NONE

AGENDA

1. President Introduction (Walia)
2. Consent Agenda (Walia/Sirkay)

- a. Approve Minutes from Board of Directors Meeting on November 13, 2025
- b. Approve Minutes from Board of Directors Special Meeting on December 7, 2025
- c. Amendment No. 1 to Agreement for Executive Director Services

Motion to approve the consent calendar as presented by Turner

Second by R. Kamei

AYES: 12

NAYS: 0

ABSTENTIONS: 1 (Shannon)

ABSENT: 2 (Cox, Montano)

Motion passes 12-0-1-2

3. CASCC Orientation: Discussion (Sirkay)
4. 2026 Meeting Calendar for Executive Committee, Board of Directors, Legislative Action Committee, and City Selection Committee: Discussion and Possible Action (Walia)

Motion to approve the 2026 Cities Association Meeting Calendar, with the exception of the December date, and to direct the Executive Director to send a poll to Board members to determine the December date by R. Kamei

Second by Bhateja

AYES: 13

NAYS: 0

ABSTENTIONS: 0

ABSENT: 2 (Cox, Montano)

Motion passes 13-0-0-2

5. Determine Priority Areas to Guide 2026 CASCC Work and Activities: Discussion and Possible Action (Walia)
6. Cities Association Budget Update: Discussion and Possible Action (Kirby/Quinn)

- a. Reserve and Investment Policy: Discussion and Possible Action (Quinn)

Motion to approve Resolution 2026-02 to adopt the Budget Reserve and Investment Policy by Turner

Second by Moore

AYES: 13

NAYS: 0

ABSTENTIONS: 0

ABSENT: 2 (Cox, Montano)

Motion passes 13-0-0-2

b. Budget Update and Potential Adjustments: Discussion and Possible Action (Kirby)

Motion to follow the adopted Budget Reserve and Investment Policy and move excess funds in the amount of \$195,000 into the Local Agency Investment Fund (LAIF) by Turner

Seconded by Klein

AYES: 13

NAYS: 0

ABSTENTIONS: 0

ABSENT: 2 (Cox, Montano)

Motion passes 13-0-0-2

7. Consideration of Request by the City of Cupertino for Amendment to Cities Association Joint Powers Agreement and Bylaws: Discussion and Possible Action (Walia/Quinn)

Motion to take no action by R. Kamei

Seconded by Meadows

Substitute motion to take no action today with no additional work to be done by the Executive Director and co-legal counsel at this time and to agendize a discussion about the changes requested by the City of Cupertino and any other proposed changes in two years (January 2028 Board of Directors meeting)

Substitute Motion by Chao

Seconded by Turner

Vote on substitute motion:

AYES: 10

NAYS: 3 (R. Kamei, Meadows, Ramos)

ABSTENTIONS: 0

ABSENT: 2 (Cox, Montano)

Motion passes 10-3-0-2

8. City Selection Committee Update (Klein/Chair)

9. Legislative Action Committee Update (Scozzola)
10. Santa Clara County Update (Preminger)
11. Santa Clara County City Managers Association Update (Kirby/Morley)
12. Executive Director Update (Sirkay)
13. Joys and Challenges (All)

ADJOURN (WALIA)

Meeting adjourned at 9:03 PM

Respectfully submitted on February 12, 2026,

Vaishali Sirkay

Vaishali Sirkay

Executive Director

Cities Association of Santa Clara County

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Sharan Dhanoa Bio

Sharan Dhanoa is Director for the South Bay Coalition to End Human Trafficking. She facilitates collaboration amongst over thirty-five member agencies. In May 2014, she began facilitating the largest multi-county workgroup in the Bay Area, No Traffick Ahead, which is unifying efforts in eight counties in order to effectuate collective impact across sectors. Prior to joining the Coalition, Sharan worked with women trafficked into sexual exploitation in Calcutta, India, by aiding their development through economic empowerment. She started her career in crime research, has worked in crime surveillance, and in an emergency psychiatric facility. Sharan holds a Master's degree in Criminology from the London School of Economics and Political Science, and a Juris Doctorate from Santa Clara University School of Law. Sharan was awarded "2015 Abolitionist of the Year" for Advocacy by the San Francisco Collaborative Against Human Trafficking, the "Unsung Hero Award" by the County of Santa Clara Valley in 2015, and the South Asian Bar Association's "Community Impact Award" in 2016.

KJ Kaminski Bio:

KJ Kaminski (she/her) is the Director of the County of Santa Clara's Office of Supportive Housing (OSH) and has worked in the affordable housing and homelessness services field for over 15 years. OSH operates and funds programs for unhoused residents from outreach and emergency shelter to permanent supportive housing, and is responsible for implementing the 2016 Measure A Affordable Housing Bond. Prior to joining the County in 2017, she led the grants team for the City of San José's Housing Department and worked as a national technical assistance provider supporting HUD grantees. KJ has a master's degree in public administration from the University of Illinois Chicago.

Hilary Armstrong Bio:

Hilary Armstrong is a Deputy Director with the County of Santa Clara Office of Supportive Housing (OSH). At OSH, Hilary works with the Homelessness Prevention, Continuum of Care, and Housing and Community Development teams to support the continuum of homelessness services, system-level data analysis, planning, and policy, and affordable and supportive housing development. Prior to joining OSH in 2022, Hilary worked as a Program Manager in the Office of the County Executive and served as a deputy and lead public information officer for the Public Health Department during the COVID-19 pandemic. Hilary also brings 15 years of experience as a legal services attorney. Hilary has a B.A. in History from Santa Clara University and a J.D. from the University of California, Berkeley School of Law.



Meeting Date: February 12, 2026

Agenda Item No: 5

Cities Association of Santa Clara County Agenda Report

To: Board of Directors

**Prepared By: Shali Sirkay
Executive Director**

TOPIC: 2026 Board Priority Areas

SUBJECT: Board Priorities Poll

RECOMMENDATION: Designate the top three priority areas for the Board's focus in 2026

BACKGROUND:

Every January/February, the Board of Directors selects its top priority areas in which to focus its work for the year. At the January 22, 2026 Board of Directors meeting, the Board President facilitated a brainstorming conversation with board members to determine possible priority areas. Ideas were condensed into ten broad priority areas. The Executive Director was directed to poll board members for their top three choices out of the ten generated.

A poll was created that only allowed Board members to choose three priority areas. To date, 12 board members have responded to the poll. Priority area options are as follows:

1. **Disaster Preparedness, Response & Recovery**
Including prevention, communication, coordination, and post-event recovery for both natural and man-made disasters.
2. **Affordability & Quality of Life**
Address housing pressures, food insecurity as a health issue, and other affordability challenges impacting residents across our cities.
3. **Sustainability, Climate Action & Infrastructure Readiness**
Including air district rules, grid reliability, data centers, and practical pathways for local implementation.

4. **E-Bikes, E-Scooters & RV Ordinances**

Explore consistent policies, safety measures, and enforcement approaches for e-bikes, e-scooters, and RV-related issues across jurisdictions.

5. **State Advocacy, Local Control & Regulatory Impact**

Focus on state mandates, RHNA implementation, the pace of legislation, and strengthen communication and feedback to ensure the local government voice is heard in Sacramento.

6. **Cybersecurity & Digital Resilience**

Address growing cybersecurity threats to municipal systems through information-sharing, best practices, coordinated regional responses, and attention to operational needs such as website security and compliance.

7. **Public Safety & Community Trust**

Strengthen regional coordination to address public safety challenges while advancing strategies that enhance residents' sense of safety.

8. **FLOCK Cameras & Public Safety Technology**

Examine the use of FLOCK cameras by balancing privacy, transparency, data retention standards, best practices, and public safety considerations.

9. **Council Governance**

Promote effective council governance through training and best practices, in collaboration with partners such as the City Managers Association.

10. **Budget & Fiscal Sustainability**

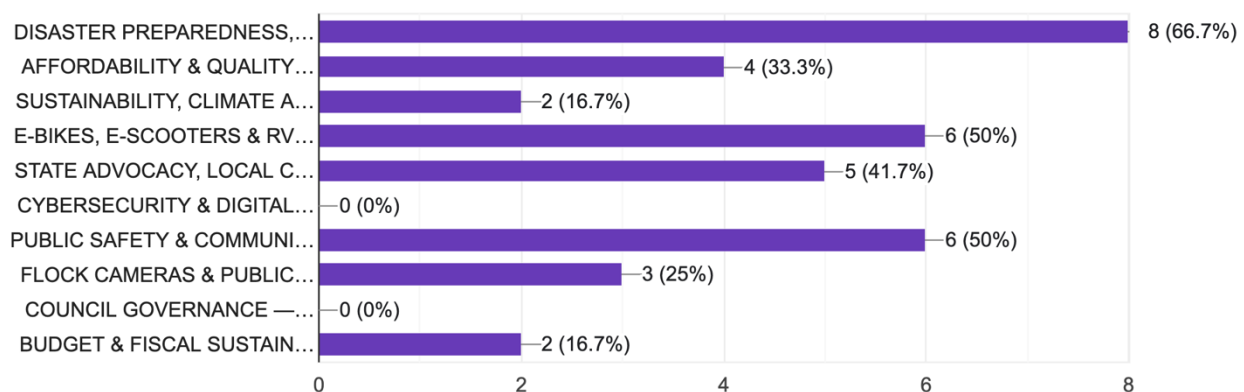
Discuss budget pressures, fiscal sustainability, and strategies to manage current and future financial challenges at city level.

RESULTS:

Below is a chart of the results of the Board poll:

Please choose your top 3 priority areas from the 10 options below:

12 responses





Meeting Date: February 12, 2026

Agenda Item No: 6

Cities Association of Santa Clara County Agenda Report

To: Board of Directors

**Prepared By: Shali Sirkay
Executive Director**

TOPIC: Fiscal Year 2025-26 Budget and Draft Fiscal 2026-2027 Budget

**SUBJECT: Potential Adjustments for Fiscal Year 2025-26 and
Preliminary Discussion of Fiscal Year 2026-27 Draft Budget**

**RECOMMENDATION: (A) Review the proposed adjustment to the FY26 budget and
provide direction as needed
(B) Update regarding preparation of FY27 budget**

(A) PROPOSED BUDGET ADJUSTMENT

Background

On April 11, 2025, the Board approved an operating budget with the following line items for the holiday party:

- Revenue: Holiday Party Ticket Sales: \$3000
- Expenses: Holiday Party: \$4000

Revenue: Approximately 80-85 participants attend the annual event and ticket sales have generally surpassed the amount budgeted. For the December 2025 event, ticket sales were robust and sponsorships also offset some of the rising costs of events.

Expenses: Expenses for the annual holiday event continue to increase at a greater rate than what has been budgeted. For FY27, we will propose a budget that is more in line with current costs.

December 7, 2025 Holiday Party Financial Overview

Event Budget	
Budgeted Amount	\$4000
Total Sponsorships	\$10,200
Total Ticket Sales	\$5167
Total	\$19,367

Event Expenses	
Venue and catering	\$20,922
Awards	\$330
Entertainment	\$500
Total Expenses	\$21,752

Net Expenses	-\$2,385
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Consideration

It is requested that \$2,385 of the existing budget be reallocated to the Holiday Party line item to cover these expenses. The Board may consider *re-allocating the \$2,385 from the existing budget from currently budgeted, but unspent, funds that are not anticipated to be spent this fiscal year, such as the Clerk/IT Support line item.*

(B) UPDATE REGARDING FY27 BUDGET

Background

As per its bylaws, the CASC board must approve a final budget by April 30th of each year. A preliminary draft proposed FY27 operating budget will be provided to the city managers of each of the 15 member jurisdictions, as per their request, to elicit their input at the February 18, 2026 meeting of the Santa Clara County City Managers Association. A copy of the draft budget proposal is attached to this agenda report. The Board may offer comments on the draft budget at this time. Comments received from the City Managers Association and the Board will be incorporated into the next iteration of the draft proposed budget to be presented to the Board on March 12, 2026 for discussion and Board direction. A final proposed budget will be presented to the Board at the April 9, 2026 Board of Directors meeting for consideration and adoption.

Attachment

1. Preliminary Draft Proposed FY27 Operating Budget

Cities Association of Santa Clara County Operating Budget
July 1, 2026 – June 30, 2027

FY27 New line item

REVENUE	Proposed FY27	FY26	Delta from FY26
Membership Dues	\$281,403	\$281,403	\$0
Summer Member Event Ticket Sales	\$4,000	\$3,000	\$1,000
Winter Event Ticket Sales	\$5,000	\$3,000	\$2,000
Sponsorships and Donations	\$0	N/A	\$0
In-kind Support	\$0	N/A	\$0
TOTAL REVENUE	\$290,403	\$287,403	\$3,000

EXPENSES

Professional Services	\$217,290	\$209,900	\$6,890
Executive Director	\$130,000	\$130,000	\$0
Clerk & IT Support	\$6000	\$6000	\$0
Legal Counsel	\$70,290	\$63,900	\$6,390
Bookkeeping & Auditing Services	\$10,500	\$10,000	\$500
Website Redesign/Maintenance	\$7,500	\$7,500	\$0
Consultant and Other Related Tools and Services	\$7,500	\$7,500	\$0
OFFICE	\$8,825	\$7,709	\$1,116
Insurance Package	\$3,980	\$3,618	\$362
US Bank Fees	\$40	\$36	\$4
Verizon (Google Voice Phone)	\$364	\$364	\$0
P.O. Box	\$216	\$216	\$0
Miscellaneous	\$750	\$500	\$250
Conferences & Education for Executive Director	\$1000	\$500	\$500
Meeting Space Rental	\$2,475	\$2,475	\$0
MEMBERSHIPS	\$1,447	\$1,315	\$131.50
California Special Districts Association	\$1,447	\$1,315	\$131.50
HOSPITALITY & SPECIAL EVENTS	\$9,800	\$8,800	\$1,000
Refreshments BOD Monthly Meetings	\$1800	\$1800	\$0
Summer Member Event	\$3000	\$3000	\$0
Winter Event	\$4000	\$4000	\$0
Awards, Entertainment, & Miscellaneous	\$1000	N/S	\$1,000
TECHNOLOGY & SOFTWARE	\$3,262	\$3,232	\$30
Adobe (PDF Tools)	\$306	\$306	\$0
Canva (Graphics and templates)	\$117	\$117	\$0
Intuit (Quickbooks Online)	\$945	\$945	\$0
Microsoft	\$242	\$242	\$0
CASCC Website Hosting Fee	\$630	\$600	\$30
Zoom	\$1022	\$1022	\$0
TOTAL EXPENSES	\$248,124	\$238,456	\$9,167.50

REVENUE - EXPENSES	\$42,279	\$48,947	N/A
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Agenda Item No: ____7____

Meeting Date: February 12, 2026

Agenda Report Regarding Community Planning Collaborative

To: BOARD OF DIRECTORS

Prepared by: Jannie L. Quinn, General Co-Counsel

SUBJECT: Consider Approval of Memorandum of Understanding to Continue the Collaborative Planning Effort with the County of Santa Clara

RECOMMENDATION:

Approve and authorize the President to execute a Memorandum of Understanding ("MOU") with the County of Santa Clara to serve as the fiscal agent and administer an agreement for professional services with consultant Community Planning Collaborative.

BACKGROUND:

On November 13, 2025, the Board approved the continuation of the Santa Clara County Planning Collaborative effort. A Memorandum of Understanding was presented to the City Manager's Association for review and approval. Participation of the member agencies is voluntary and all members have expressed a desire to continue to participate. To date, a majority of the members have executed this agreement and provided funding for their participation in this collaboration. The Cities Association's role is to contract with the consultant and serve as the fiscal agent. The Cities Association has entered into a professional services agreement with the Community Planning Collaborative to continue to provide planning services to the member cities and the County.

Until now, the County of Santa Clara was uncertain whether it would be able to continue to participate in the collaboration and the members moved forward with approving and signing the MOU. The County of Santa Clara has expressed the intention to continue its participation subject to the approval of the Board of Supervisors. Approval of continued participation and this MOU is on the Board of Supervisor's Agenda on February 24, 2026. The County recently reviewed the agreement and requested very minor changes. The requests are reasonable and acceptable. Rather than recirculating a revised MOU to the Association's members, it is more expedient to sign a separate MOU with the County to memorialize their continued participation and collaboration.

ALTERNATIVES:

Provide alternative direction regarding this matter.

ATTACHMENT:

1. Memorandum of Understanding

**COUNTY OF SANTA CLARA AND
CITIES ASSOCIATION OF SANTA CLARA COUNTY
JOINT POWERS AGENCY
COUNTYWIDE COLLABORATIVE PLANNING
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is entered into by and among the following parties:
The Cities Association of Santa Clara County Joint Powers Agency, a joint powers authority (“the Association”), which includes the following member municipalities:

The City of Campbell, a California municipal corporation (“Campbell”);
The City of Cupertino, a California municipal corporation (“Cupertino”);
The City of Gilroy, a California municipal corporation (“Gilroy”);
The City of Los Altos, a California municipal corporation (“Los Altos”);
The Town of Los Altos Hills, a California municipal corporation (“Los Altos Hills”);
The Town of Los Gatos, a California municipal corporation (“Los Gatos”);
The City of Milpitas, a California municipal corporation (“Milpitas”);
The City of Monte Sereno, a California municipal corporation (“Monte Sereno”);
The City of Morgan Hill, a California municipal corporation (“Morgan Hill”);
The City of Mountain View, a California municipal corporation (“Mountain View”);
The City of Palo Alto, a California municipal corporation (“Palo Alto”);
The City of San José, a California municipal corporation (“San José”);
The City of Santa Clara, a California municipal corporation (“Santa Clara”);
The City of Saratoga, a California municipal corporation (“Saratoga”); and
The City of Sunnyvale, a chartered municipal corporation (“Sunnyvale”);

and the County of Santa Clara, a political subdivision of the State of California (“County”).

The Association and the County are collectively referred to herein as “the Parties.”

RECITALS

- A. The Parties have been involved in a shared effort to help address the region’s housing challenges since 2020 known as the Santa Clara County Planning Collaborative. By working together collaboratively, the sixteen jurisdictions of Santa Clara County have: 1) saved money, time, and resources by sharing information and capacity; 2) maintained and facilitated relationships with non-profits, affordable housing advocates, and key governmental organizations; and 3) engaged with and received land use consulting services from the Community Planning Collaborative.
- B. This Santa Clara County Planning Collaborative was funded by grant funds through December 31, 2025. The Association has been the recipient of the grant funds on behalf of the Parties and has served as the fiscal agent for the grants by contracting and coordinating with Community Planning Collaborative to provide land use consulting services in the form of technical assistance as set forth in the grant on behalf of its members and the County. It is the desire of the Parties to continue the efforts of the Santa Clara County Planning Collaborative by working together to

address the region's housing issues and challenges.

- C. The member cities and towns of the Association have entered into a Memorandum of Understanding with the Association to continue funding and participating in the Planning Collaborative.
- D. On February 24, 2026, the Board of Supervisors of the County of Santa Clara adopted a resolution declaring the County's intent to continue participating in the Planning Collaborative and delegating authority to the County Executive, or designee, to enter into a Memorandum of Understanding with the Association, in an amount not to exceed \$20,000, to participate in the Planning Collaborative through 2027.
- E. The purpose of this MOU is to outline and memorialize the County's continued participation in the Santa Clara County Planning Collaborative. The Association will contract with Community Planning Collaborative to continue to provide these consulting services. Each member agency and the County will be responsible for funding their share of the services. The Association's role is to serve as the coordinator and fiscal agent for the consulting services and to provide support for the collaborative effort.

AGREEMENT

NOW, THEREFORE, the Parties, for and in consideration of the mutual promises and agreements herein contained, agree as follows:

1. PURPOSES

The purposes of this MOU are to:

- A. Formalize participation in the countywide collaborative planning effort; and
- B. Define additional roles and responsibilities of the Parties upon execution of this MOU.

2. EFFECTIVE DATE

The effective date of this MOU is the date upon which all Parties have executed this MOU ("Effective Date").

3. TERM

This MOU shall govern the relationship between the Parties regarding the Santa Clara County Planning Collaborative effort and shall expire on December 31, 2027, unless extended by mutual agreement of the Parties. Notwithstanding the foregoing, a Party may withdraw from this MOU in accordance with Section 7 herein.

4. THE ASSOCIATION

The Association shall:

MOU between County
and Cities Association
regarding Planning Collaborative

- A. Enter into an agreement with Community Planning Collaborative to provide the scope of technical assistance services set forth below on behalf of the member agencies of the Association and the County.
- B. Collect fees for services to be rendered to each jurisdiction and remit payment to the Community Planning Collaborative.
- C. Regularly advise the Association of all significant activities relating to the Santa Clara County Planning Collaborative and its lead technical assistance consultant, Community Planning Collaborative.
- D. Administer the planning consultancy contract(s) and any amendments thereto. Notify the member agencies and the County upon initiation of any amendment to the contract(s).

5. CONSULTANTS AND SCOPE OF SERVICES

The Community Planning Collaborative, through the Association, may hire, manage, and terminate one or more staff and sub-consultants to perform any or all of the following tasks:

- A. Support the Parties in performing their duties relating to implementation of state law, including but not limited to RHNA allocation, housing element certification, housing element implementation, and compliance with new state housing laws.
- B. Hold monthly meetings with staff from the jurisdictions regarding land use, housing and related topics.
- C. Provide in-meeting trainings to support local jurisdiction staff in state law implementation, skill development, knowledge sharing, and relevant topics of shared interest as identified by the group.
- D. Provide on-call assistance to address jurisdiction-specific issues related to housing element implementation and compliance with state law.
- E. Respond to other requests related to the purposes of the countywide planning collaborative effort and assigned to the consultant(s) by the collaborative's executive steering committee and/or the executive director of the Association.

6. FUNDING

- A. The County will fund its share of the costs of the Planning Collaborative at the Tier 1 ("Core Only") level, in an amount not to exceed \$20,000 total over the term of this MOU.

///

7. LIMITATIONS

- A. The MOU shall not bind the County to accept or implement in whole or part any recommendations of the Santa Clara County Planning Collaborative and/or its consultant(s).
- B. The MOU shall not prohibit the County from withdrawing from the countywide collaborative planning effort at any time, in accordance with Section 9 herein. The County's rights and obligations shall terminate thirty (30) days calendars days following County's notice of withdrawal. There will be no reimbursement of funding to any jurisdiction who withdraws from the countywide collaborative planning effort for the remainder of the year of the withdrawal.

8. AMENDMENT OF MOU

This MOU may be amended only by written agreement executed by the Parties.

9. NOTICES

Notices to the Parties shall be considered received within five (5) calendar days of placement in the U.S. Mail or by any other reasonably reliable means of delivery if delivered as follows:

County of Santa Clara:

Office of the County Executive
c/o Sylvia Gallegos, Deputy County Executive
70 W. Hedding Street, 11th Floor, E. Wing
San José, CA 95110

Copy to:

Office of the County Counsel
c/o Nicole Collins, Deputy County Counsel
County of Santa Clara
70 W. Hedding Street, 9th Floor, E. Wing
San José, CA 95110

Cities Association of Santa Clara County

Vaishali Sirkay, Executive Director
PO Box 3144
Los Altos, CA 94124

Copy to:

Legal Counsel
Cities Association of Santa Clara County
PO Box 3144
Los Altos, CA 94124

10. SECTION HEADINGS

All section headings contained herein are for reference only and are not intended to define or limit the scope of any provision of this MOU.

11. MOU EXECUTION

Unless otherwise prohibited by law or County policy, the Parties agree that an electronic copy of a signed MOU, or an electronically signed MOU, has the same force and legal effect as a MOU executed with an original ink signature. The term "electronic copy of a signed MOU" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed

MOU in a portable document format. The term “electronically signed MOU” means a MOU that is executed by applying an electronic signature using technology approved by the County.

12. SIGNATURES

This MOU may be executed by counterparts. By affixing his/her signature below, each of the persons signing this MOU warrants and represents that he/she has read and understands the MOU, that he/she is authorized to sign this MOU, and that the Party on behalf of whom he/she signs agrees to its terms.

County of Santa Clara

Cities Association of Santa Clara County

James R. Williams
County Executive

Vaishali Sirkay
Executive Director

Date

Date

Approved as to Form and Legality:

Approved as to Form and Legality:

Nicole Collins
Deputy County Counsel

Jannie Quinn
Of Counsel



Meeting Date: February 12, 2026

Agenda Item No: 8

Cities Association of Santa Clara County Agenda Report

To: Board of Directors

**Prepared By: Shali Sirkay
Executive Director**

TOPIC: 2026 Cities Association Meeting Dates

SUBJECT: Confirming 2026 Meeting Calendar

RECOMMENDATION: The Board consider and finalize Cities Association Meeting Calendar

BACKGROUND:

Every January, the Board of Directors approves an annual meeting calendar for the Cities Association board, Legislative Action Committee, and Executive Committee meetings. On January 22, 2026, the Board approved a meeting calendar with the exception of the date of the annual December winter event.

REQUESTED UPDATES TO 2026 MEETING CALENDAR:

February Executive Committee Meeting Date

There may be a change to the February 26, 2026 Executive Committee meeting date due to potential conflicts.

Winter Event

The winter event is held in lieu of a regular Board meeting. As per its typical meeting cadence, the Board would meet on the second Thursday of the month; however in December, several member jurisdictions have conflicts with this date. Determining a date for the annual winter

event will allow the Executive Director to begin planning this event early in order to secure a venue on the desired date.

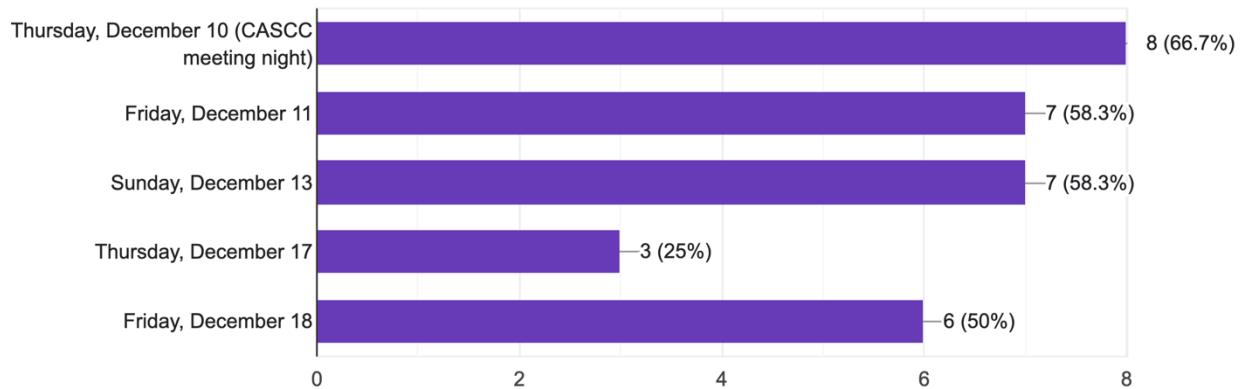
The Board directed the Executive Director to poll board members with several possible dates:

- Thursday, December 10
- Friday, December 11
- Sunday, December 13
- Thursday, December 17
- Friday, December 18

A poll was sent to all board members. Twelve responses were received. The results are as follows:

Please choose all available dates for which you are available. Approximate event time will be 6 PM to 9 PM.

12 responses





2026 Meeting Calendar of the CASCC Joint Powers Agency

Executive Committee	Board of Directors	Legislative Action Committee	City Selection Committee
January 8	January 22	January 22	January 22
	February 12	February 12	
February 26	March 12	March 12	
March 26	April 9	April 9	
April 23	May 14	May 14	May 14
May 28	June 11 (Membership Event)	June – no meeting	
	July – no meeting	July – no meeting	
July 30	August 13	August 13	
August 27	September 10	September 10	
September 24	October 8	October 8	
October 22	November 12	November 12	
November 26 (tentative)	December – no meeting	December – no meeting	

Reading horizontally, Executive Committee meeting dates correspond to the Board, Legislative Action Committee and City Selection Committee meeting dates for which the agendas are being reviewed

The **Executive Committee** typically meets on the fourth Thursday of the month at 4:30 PM

The **Board of Directors** typically meets on the second Thursday of the month at 7:00 PM

The **Legislative Action Committee** typically meets on the second Thursday of the month at 5:30 PM, and as needed based on the state legislative cycle

The **City Selection Committee** meets at least once per calendar year, and as needed, typically on the second Thursday of the month at a time that precedes the Board of Directors meeting

CASCC Annual Holiday Party is scheduled on TBD



Agenda Item No: ____9____

Meeting Date: February 12, 2026

Update Regarding SB 707 Brown Act Amendments

To: BOARD OF DIRECTORS

Prepared by: Jannie L. Quinn, General Co-Counsel and
Andrew Shen, General Co-Counsel

SUBJECT: Overview of SB 707 Brown Act amendments as applied to the Cities Association

RECOMMENDATION:

Hear a presentation on the recent amendments to the Brown Act and provide direction whether to adopt a resolution authorizing use of the alternative teleconference provisions for multi-jurisdiction agencies.

BACKGROUND:

Governor Newsom signed S.B. 707 into law in October of 2025. This law took effect on January 1, 2026, and is an extensive update of the Brown Act. Some of the new requirements do not become effective until July 1, 2026. This overhaul creates a new category of legislative bodies, called “eligible legislative bodies,” and imposes greater public access requirements on those bodies. These new requirements may apply to your individual jurisdictions, but they do not apply to the Cities Association because it is not an eligible legislative body. However, portions of SB 707 do apply to the Cities Association. For example, this legislation added new ways by which members of legislative bodies can attend a meeting remotely. These options may not be practical for the Cities Association. The Brown Act has been amended to conform to the Americans with Disabilities Act (“ADA”). This report outlines the changes that apply to the Cities Association.

1. Remote Participation by Members of Legislative Bodies (“Teleconference”).

While SB 707 reorganized and expanded the manner in which members of legislative bodies can attend meetings remotely, these teleconference options are cumulative. A legislative body may

elect to use any teleconferencing option for a meeting and the remote attendance options that apply generally include:¹

- Traditional Teleconference - Section 54953(b)
- “State of Emergency” - Section 54953.8.2
- “Just cause” - Section 54953.8.3
- “Eligible Subsidiary Bodies” option – Section 54953.8.6
- Eligible Multijurisdictional Body – Section 54953.8.7

A. Requirements for Remote Participation.

The following requirements apply to all forms of remote attendance, **other than the traditional teleconference option**, unless otherwise specified:

- The legislative body must allow the public to hear and visually observe the meeting, by either a two-way audiovisual platform or a two-way telephonic service and live webcasting.
- The agenda must identify and include an option for remote attendance and remote public comment.
- If there is a disruption that affects the broadcasting or prevents remote public comment, the legislative body may take no action until public access to the meeting via the call-in option or internet-based service option is restored.
- The legislative body may not require public comments to be submitted in advance of the meeting and must allow public comment at the meeting.
- The minutes must list any member participating remotely and site the specific provision of the law that the member relied on for remote participation.
- Any member attending remotely must publicly disclose at the meeting whether any other individuals 18 years of age or older are present at the remote location and the “general nature” of the member’s relationship with those individuals.

B. Remote Appearance due to an Accommodation under the ADA.

If a member participates remotely as a reasonable accommodation under the ADA, the member is entitled to do so and is not required to meet any of the requirements listed above. In addition, the member’s appearance is treated as though they are physically present.

C. State of Emergency.

A legislative body may conduct a teleconference meeting during a proclaimed state of emergency or local emergency. The following requirements apply:

¹ Section 54953.8(f).

D. The legislative body must determine, by majority vote, that as a result of the emergency, meeting in person would present “imminent risks to the health or safety of attendees.” If the emergency remains active, the legislative must make the findings every 45 days after teleconferencing for the first time under the state of emergency:

1. The legislative body has reconsidered the circumstances of the state of emergency.
2. The state of emergency or local emergency continues to directly impact the ability of the members to meet safely in person.

The legislative body may elect to use a two-way telephonic service without a live webcasting of the meeting.

E. “Just Cause” Teleconferencing.

SB 707 merged the prior “just cause” and “emergency circumstances” remote attendance options and added a few additional conditions for just cause remote participation.

1. Bases for “just cause” remote attendance.

“Just cause” now includes any of the following:

- Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.
- A contagious illness that prevents a member from attending in person.
- A need related to a physical or mental condition that is not subject to accommodation under the Americans with Disabilities Act.
- Travel while on official business of the legislative body or other state or local agency.
- An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely.
- A physical or family medical emergency that prevents a member from attending in person.
- Military service obligations resulting in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.
-

2. Requirements for Remote Attendance under the “Just Cause” Exception.

- A quorum of the members must participate in person from a single physical location where members of the public may attend.
- The member must notify the legislative body at the earliest opportunity possible, including at the start of the meeting, of their need to participate remotely for just cause, including a general description of the circumstances requiring them to participate remotely.
- The member must participate through visual and audio technology (i.e. they must appear on screen).
- The minutes of the meeting must specify the specific provision of the just cause exception that the member relied upon to participate remotely.

3. Limitations on Just Cause Exception.

Use of the just cause exception is limited to two meetings per year because the Cities Association meets once a month.

F. Eligible Subsidiary Bodies Teleconferencing.

SB 707 allows for regular teleconference meetings for a narrow subsection of legislative bodies under certain conditions.

1. Definition of “Eligible Subsidiary Body.”

An “eligible subsidiary body” means a legislative body that:

- Serves exclusively in an advisory capacity
- Is not authorized to take final action on legislation, regulations, contracts, licenses, permits, or any other entitlements, grants, or allocations of funds.
- Does not have primary subject matter jurisdiction that focuses on elections, budgets, police oversight, privacy, removing from, or restricting access to, materials available in public libraries, or taxes or related spending proposals.

An “eligible subsidiary body” may include members who are elected officials, members who are not elected officials, or a combination. For purposes of the Cities Association, these rules would apply to the Executive Committee or perhaps a Website Subcommittee.

2. Requirements for Eligible Subsidiary Bodies to Meet Remotely.

a. Agency Requirements

- There must be a physical location for the meeting, open to the public, with at least one staff member present.
- The legislative body that created the subsidiary body (i.e. the parent body) must make the following findings by majority vote before the subsidiary body may meet by teleconference, and *every six months thereafter*:
 - The legislative body has considered the circumstances of the eligible subsidiary body;
 - Teleconference meetings of that body would enhance public access to those meetings and the public has been made aware of the type of remote participation and the public has been provided an opportunity to comment at an in-person meeting.
 - Teleconference meetings would promote the attraction, retention, and diversity of eligible subsidiary body members.
- After the parent body makes the finding, the eligible subsidiary body must approve the use of teleconferencing by majority vote.
- The parent body may elect to prohibit the subsidiary body from meeting remotely at any time.
- **Recommendations to the Parent Body**
 - An eligible subsidiary body may request to present any recommendations it develops to the parent body.
 - Upon receiving a request, the parent body must hold a discussion on the recommendation at a regular meeting within 60 days of receiving the request (or if there is no regular meeting within 60 days at the next regular meeting of the parent body.
 - The parent body may not place the discussion on the consent calendar.
 - The parent body may not take any action on any recommendations until the next regular meeting of the parent body.
 -

b. Member Requirements.

- The members must visibly appear on camera, unless they lack sufficient broadband or internet connectivity. If the member does not appear on camera they must announce the reason (technology) before turning off the camera.
- Elected officials who are members of an eligible subsidiary body may not appear remotely unless they follow the traditional teleconference rules.

F. Eligible Multijurisdictional Body.

1. Definition of “Eligible Multi-jurisdictional Body”

An “Eligible multijurisdictional body” is “a multijurisdictional board, commission, or advisory body of a multijurisdictional, cross-county agency, the membership of which board, commission, or advisory body is appointed, and the board, commission, or advisory body is otherwise subject to the Brown Act. Multijurisdictional means either: (1) A legislative body that includes representatives from more than one county, city, city and county, or special district or (2) A legislative body of a joint powers entity. These provisions were aimed at large regional bodies.

2. Requirements for Multijurisdictional Bodies to Meet Remotely.

- The body must adopt a resolution at a regular meeting in open session to authorize use of this teleconferencing provision.
- At least a quorum of the members must participate from one or more physical locations that are open to the public and within the boundaries of the territory over which the agency exercises jurisdiction.
- A member may participate from a remote location provided that the body identifies each member who plans to participate remotely on the agenda and the member must participate through both audio and visual technology (i.e. remain on camera).
- A member may not participate remotely, unless the location from which the member participates is more than 20 miles each way from any physical location of the meeting.

1. Limitations on Remote Participation.

A member may would not be able to appear remotely under this exception more than two meetings per year because the legislative body regularly meets once per month or less. For the purpose of counting meetings attended by teleconference under this paragraph, a “meeting” is be defined as any number of meetings of the legislative body of a local agency that begin on the same calendar day.

I. Miscellaneous Provisions.

A. Provision of the Brown Act.

An agency is now required to provide a copy of the Brown Act to all persons elected or appointed to a legislative body. A link to the Brown Act can be found below.

RECOMMENDATION:

Hear presentation on recent amendments to the Brown Act. The Board could avail itself of the teleconferencing provisions applicable to multijurisdictional bodies such as the Cities Association by adopting the resolution in Attachment B. It is an additional option, however, it is intended for larger regional bodies and the traditional teleconference provisions and just cause provisions provide more than adequate flexibility for board members to appear remotely and are easier to utilize.

ATTACHMENTS AND LINKS:

1. Link to the Brown Act:
https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5.
2. Attachment B: Resolution Authorizing Multijurisdictional Teleconferencing

RESOLUTION NO. 2026-03__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITIES
ASSOCIATION OF SANTA CLARA COUNTY JOINT POWERS AGENCY
AUTHORIZING USE OF MULTIJURISDICTIONAL BODY
TELECONFERENCING PROVISIONS OF THE BROWN ACT**

WHEREAS, pursuant to the California Government Code Section 54953.8.7 (b), the Cities Association of Santa Clara County Joint Powers Agency (“Cities Association”) is an eligible multijurisdictional body; and

WHEREAS, the Brown Act permits multijurisdictional bodies to meet remotely by teleconference subject to certain requirements; and

WHEREAS, the Cities Association wishes to have to the option to utilize these teleconferencing provisions;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITIES ASSOCIATION THAT:

1. The Cities Association hereby adopts a resolution at its regular meeting of February 12, 2026 authorizing use of the multijurisdictional teleconferencing provisions of California Government Code Section 54953.8.7.

ADOPTED this 12th day of February 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

ATTEST:

Vaishali Sirkay, Executive Director

APPROVED:

Tina Walia, President of the Board of Directors

Resolution of the Board of Directors of the Cities
Association of Santa Clara County Joint Powers Agency
Authorizing Use of Multijurisdictional Teleconferencing

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