



AGENDA AND NOTICE

CITIES ASSOCIATION OF SANTA CLARA COUNTY - CITY SELECTION COMMITTEE

Thursday, August 10, 2017 6:55 PM
West Conference Room | Sunnyvale City Hall
456 West Olive Avenue | Sunnyvale, CA

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN, pursuant to the requirement of law, that the City Selection Committee for Santa Clara County will meet Thursday, January 12, 2017 at 6:00 p.m. at Sunnyvale City Hall, Sunnyvale, CA, in accordance with the following agenda items.

AGENDA

1. Call to Order, Roll Call

2. Consent Calendar

- a. Draft Minutes of the City Selection Committee Minutes, February 9, 2017

3. **Appointments** *Motions will be accepted from the floor in addition to consideration of submitted expressions of interest.*

- a. **Santa Clara County Emergency Operation Area Council (OAC)** expiring 9/17
 - i. **South County & West Valley Cities** (Campbell, Cupertino, Gilroy, Los Gatos, Monte Sereno) - one appointment and one alternate
 - 1. Vice Mayor Rob Rennie, Town of Los Gatos
 - ii. **Central County Cities** (Milpitas, Santa Clara, Sunnyvale) - one appointment and one alternate
 - 1. Council Member Debi Davis, City of Santa Clara
 - 2. Council Member Russ Melton, City of Sunnyvale

- b. **Recycling and Waste Reduction Committee (RWRC)** expired on 7/17
 - i. Central County (Milpitas or Santa Clara) - one appointment
 - ii. South County (Morgan Hill or Gilroy) - one appointment

4. Adjournment

Note: City Selection Committee rules specify that each city's representative to the Committee is the city's Mayor or his/her designee from the city's council.



Draft Minutes
SANTA CLARA COUNTY CITY SELECTION COMMITTEE
Sunnyvale City Hall
February 9, 2017

The meeting of the Santa Clara County City Selection Committee was called to order at 6:20 p.m. with City Selection Committee Chair Greg Scharff presiding.

1. Call to Order/Roll Call

Present:

Liz Gibbons, Campbell
Savita Vaidhyanathan, Cupertino
Peter Leroe-Muñoz, Gilroy (6:25)
Jeannie Bruins, Los Altos
Gary Waldeck, Los Altos Hills
Marico Sayoc, Los Gatos
Anthony Phan, Milpitas
Burton Craig, Monte Sereno (6:28)
Steve Tate, Morgan Hill
Pat Showalter, Mountain View
Greg Scharff, Palo Alto
Chappie Jones, San Jose
Debi Davis, Santa Clara
Mary-Lynne Bernald, Saratoga
Larry Klein, Sunnyvale

Also Present:

Chris Clark, Mountain View
Russell Melton, Sunnyvale
Steve Preminger, SCC
Raania Mohsen, Cities Association

- 2. Consent Calendar:** Minutes of the meeting of January 12, 2017 was approved. Motion (Sayoc)/Second (Jones)/ to accept the minutes. Motion Carried Unanimously 13:0.

Ayes: Bernald, Bruins, Davis, Gibbons, Klein, Jones, Phan, Sayoc, Scharff, Showalter, Tate, Vaidhyanathan, Waldeck

No:

Abstention:

Absent: Craig, Leroe-Muñoz

3. Communications & Appointments:

A. Emergency Operation Area Council (OAC) –

1. **South County & West Valley Cities Alternate:** one elected official from the city of Gilroy, Morgan Hill, Campbell, Los Gatos, Saratoga, or Monte Sereno to fulfill an ongoing term expiring September 2017.

- a. Nomination from the floor received for Peter Leroe-Muñoz of Gilroy.

Motion (Scharff)/ Second (Tate). Motion carried unanimously 14:0.

Ayes: Bernald, Bruins, Davis, Gibbons, Klein, Leroe-Muñoz, Jones, Phan, Sayoc, Scharff, Showalter, Tate, Vaidhyanathan, Waldeck

No:

Abstention:

Absent: Craig

2. **Central County Cities Alternate:** one elected official from the city of Sunnyvale, Santa Clara, or Milpitas to fulfill ongoing term expiring September 2017.

- a. Nomination from the floor received for Anthony Phan of Milpitas.

Motion (Scharff)/ Second (Davis). Motion carried unanimously 14:0.

Ayes: Bernald, Bruins, Davis, Gibbons, Klein, Leroe-Muñoz, Jones, Phan, Sayoc, Scharff, Showalter, Tate, Vaidhyanathan, Waldeck

No:

Abstention:

Absent: Craig

B. Local Agency Formation Commission (LAFCO) Alternate— one city elected official from a city other than San Jose or jurisdictions currently represented on the Commission to fulfill an ongoing term expiring May 2020.

- a. Expression of interest received from Jean Mordo of Los Altos.
- b. Expression of interest received from Russell Melton of Sunnyvale.

City Selection Committee members were provided with a ballot including the two nominees and instructed to vote for one nominee.

Melton: Bernald, Bruins, Davis, Gibbons, Klein, Leroe-Muñoz, Phan, Sayoc, Scharff, Showalter, Tate (11)

Mordo: Jones, Vaidhyanathan, Waldeck (3)

Abstention:

Absent: Craig

Russell Melton of Sunnyvale was appointed as Alternate Commissioner to represent the cities of Santa Clara County on LAFCO 11:3.

C. Cal ID RAN Board – one mayor to fulfill ongoing term.

- a. Expression of interest received from Gary Waldeck of Los Altos Hills.

Motion to appoint Mayor Gary Waldeck of Los Altos Hills to Cal ID RAN Board (Scharff)/
Second (Bernald). Motion carried unanimously 15:0.

Ayes: Bernald, Bruins, Craig, Davis, Gibbons, Klein, Jones, Leroe-Muñoz,
Phan, Sayoc, Scharff, Showalter, Tate, Vaidhyanathan, Waldeck

No:

Abstention:

Absent:

D. Association of Bay Area Government (ABAG)- one city elected official to fulfill ongoing term expiring June 2018.

- a. Expression of interest received from Chris Clark of Mountain View.
- b. Expression of interest received from Liz Gibbons of Campbell.
- c. Expression of interest received from Rowena Turner of Monte Sereno.

City Selection Committee members were provided with a ballot including the three nominees and instructed to vote for one nominee.

Clark: Leroe-Muñoz, Scharff, Showalter (3)

Gibbons: Bernald, Bruins, Craig, Davis, Gibbons, Jones, Klein, Phan, Sayoc, Tate,
Vaidhyanathan, Waldeck (12)

Turner: (0)

Abstention:

Absent:

Liz Gibbons of Campbell was appointed as ABAG Executive Board Member to represent the cities of Santa Clara County 12:3.

4. Adjournment

The meeting was adjourned at 6:45 pm.

Respectfully submitted:
Raania Mohsen, Executive Director



Santa Clara County Emergency Operational Area Council

North County Cities—*Los Altos, Los Altos Hills, Mountain View and Palo Alto*

Central County Cities—*Milpitas, Santa Clara and Sunnyvale*

South County and West Valley Cities—*Campbell, Cupertino, Gilroy, Los Gatos, Monte Sereno, Morgan Hill, Saratoga*

Members

Chair

Supervisor

Mike Wasserman

Santa Clara County
Board of Supervisors

Vice Chair

Chief William Kelly

City of Santa Clara
*Fire Chief's Association
Representative*

Garry Herceg

Deputy County Executive
County Executive Designee

Director

John Varela

Santa Clara Valley
Water District

Vice Mayor

Rob Rennie

Los Gatos Town Council
*South County &
West Valley Cities
Representative*

Councilmember

Lydia Kou

Palo Alto City Council
*North County Cities
Representative*

Councilmember

Debi Davis

Santa Clara City Council
*Central County Cities
Representative*

Councilmember

Johnny Khamis

San Jose City Council
Representative

Councilmember

Donald Rocha

San Jose City Council
Representative

Dr. Sara Cody

County Health Officer

Steve Rymer

Morgan Hill City Manager
*City Manager's Association
Representative*

Inez Evans

Chief Operating Officer
Santa Clara Valley
Transportation Authority

Jennifer Ponce

*Emergency Managers
Association President &
Representative*

The **Operational Area** consists of the county, cities, special districts and other entities within the county's geographic area. The operational area coordinates emergency activities and serves as a link for communications and coordination between local, regional and state emergency operations centers.

Purpose

To enhance planning and preparedness for large-scale emergencies;

To create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area;

To consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters;

To provide access to public-private partners to participate in emergency planning and preparedness; and

To develop broad-based emergency preparedness and funding priorities and recommendations.

Functional Roles & Responsibilities

Coordinating, reviewing, and recommending Board of Supervisor adoption of emergency and mutual aid plans as well as the ordinances, resolutions, rules and regulations necessary to implement those plans and agreements.

Reviewing and recommending disaster response policies, procedures, and funding priorities.

Ensuring a unity of purpose in emergency plans, policies and procedures.

Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, response plans and policies.

Establishing subcommittees for specific detailed work that requires technical experts to develop plans, policies and procedures for the Operational Area.

Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with the Incident Command System (ICS), Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS).

Alternates

Supervisor Ken Yeager

Santa Clara County Board of
Supervisors

Miguel Márquez

Chief Operating Officer
County Executive Designee

Director Richard Santos

Santa Clara Valley
Water District

Councilmember

Peter Leroe-Munoz

Gilroy City Council
*South County &
West Valley Cities
Representative*

Mayor

Ken Rosenberg

Mayor – Mountain View
*North County Cities
Representative*

Councilmember

Anthony Phan

City Council
*Central County Cities
Representative*

Chief Michael Sellers

City of Santa Clara
*Police Chief's Association
Representative*

Chief Scott Van Boerum

NASA Ames Research Center
Fire Chief
*Fire Chief's Association
Representative*

Dr. Lisa Hernandez

Deputy Health Officer

Rufus Francis

Director of System
Safety & Security
Santa Clara Valley
Transportation Authority

Lisa Schoenthal

*Emergency Managers
Association Representative*

SANTA CLARA COUNTY EMERGENCY OPERATIONAL AREA COUNCIL

BYLAWS

I. Establishment of the Operational Area Council (OAC)

The OAC was established by the County of Santa Clara Board of Supervisors through Section A8-23 and A8-24 to the County Ordinance Code.

II. Purpose, Role, and Responsibilities.

Section A8-24 of the County Ordinance Code describes the purpose, role, and responsibilities of the OAC as follows:

The Santa Clara County Emergency Operational Area Council is charged with the purpose to enhance planning and preparedness for large-scale emergencies; to create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area; to consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters; to provide access to public-private partners to participate in emergency planning and preparedness; and to develop broad-based emergency preparedness and planning funding priorities and recommendations.

The role and responsibility of the Santa Clara County Emergency Operational Area Council shall include:

- (a) Electing a chair and vice-chair annually.
- (b) Meeting at least quarterly or upon the call of the chair or, in the chair's absence from the County or inability to call a meeting, upon call of the vice-chair.
- (c) Recommending for adoption by the Board of Supervisors by-laws concerning the administration and operations of the Santa Clara County Emergency Operational Area Council.
- (d) Coordinating, reviewing, and recommending for approval for adoption by the Board of Supervisors emergency and mutual aid plans and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements, as well as reviewing and recommending disaster response policies, procedures, and funding priorities.
- (e) Ensuring a unity of purpose in emergency plans, policies, and procedures.
- (f) Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, and response plans and policies.

(g) Establishing subcommittees for specific detailed work that requires the focus of technical experts to develop plans, policies, and procedures for the Santa Clara Operational Area, consisting of at least the following: (1) Infrastructure Committee; (2) Mass Care and Shelter Committee; (3) Communications Committee; (4) Public Information and Preparedness Committee; and (5) Business and Private Sector Committee.

(h) Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with:

- (1) Incident Command System.
- (2) Standardized Emergency Management System.
- (3) National Incident Management System.

The role of the Santa Clara County Emergency Operational Area Council does not include:

- (a) Operational powers during emergencies or disasters.
- (b) Final adoption of emergency plans, policies, and procedures.
- (c) Enforcement functions of emergency plans, policies, and procedures.

III. Membership

Under Section A8-23 of the County Ordinance Code, the membership of the OAC shall consist of:

- (a) A designated member of the Santa Clara County Board of Supervisors.
- (b) A designated member of the Santa Clara Valley Water District.
- (c) Five designated council members from cities in Santa Clara County.
- (d) The County Executive or his/her designee.
- (e) A designated member of the Santa Clara County City Managers Association.
- (f) A designated member of the Santa Clara County Police Chiefs Association.
- (g) A designated member of the Santa Clara County Fire Chiefs Association.
- (h) The Santa Clara County Public Health Officer.

(i) The Valley Transportation Authority Chief Operating Officer.

(j) A designated representative of the Santa Clara County emergency management community who shall serve without a vote.

All OAC member positions shall also have a named alternate, appointed in the same manner and by the same appointing authority as the primary member. Each alternate is responsible for being informed sufficiently to represent the primary member at meetings and to vote should the primary member be unable to attend a meeting or resign from office.

IV. Terms

The term of office for each member shall be two years, with members eligible to serve multiple terms. The terms of the County Executive, County Public Health Officer, and COO of the VTA are unlimited.

V. Attendance

Every OAC member shall attempt to attend each meeting of the OAC. In the event that an OAC member fails to attend a posted meeting and fails to notify the Chair or Vice Chair in advance of the absence, the absence shall be recorded as unexcused. If a member incurs three unexcused absences from posted meetings in a single year, the Chair will request the appointing authority to consider replacing the designated member with a representative who can attend meetings on a regular basis.

VI. Leadership

The OAC shall elect a Chair and Vice-Chair by a majority vote at the first meeting of the calendar year. The term of the Chair and Vice Chair shall be one year.

The Chairperson shall preside over the meetings of the OAC; shall sign all resolutions, reports, and other documents adopted or approved by the OAC; and shall perform such other duties as the OAC may prescribe.

The Vice-Chair shall have all of the powers and duties of the Chair in his/her absence. In the absence of the Chair and Vice-Chair, the remaining members shall appoint a member to act as temporary Chairperson.

If the office of Chair or Vice Chair becomes vacant during the term of such office, the OAC shall elect a successor from its membership at the earliest meeting at which such an election is practicable. Such election shall be for the unexpired term of such office.

VII. Committees

The OAC may create both standing and ad hoc committees for the purpose of accomplishing its business. All committees shall be advisory to the OAC and decisions shall be reached by consensus; if consensus is not reached, the OAC shall receive information on the various options that were considered by the committee.

VIII. Secretary

The Clerk of the Board of the County shall be ex-officio secretary of the OAC and shall be responsible for providing secretarial assistance to the OAC during its meetings.

IX. Meetings

Notice: OAC meetings shall be properly noticed and open to the public in accordance with the Ralph M. Brown Act.

Procedure: Except as provided in these bylaws, meetings and other business of the OAC shall be conducted in accordance with Robert's Rules of Order.

Meeting Schedule and Location: The OAC shall generally meet bi-monthly. Special sessions shall be called as necessary. Meetings of the OAC shall generally be held at the Sheriff's Administration Building, 55 West Younger Avenue, San Jose.

Quorum: A quorum is required to initiate the transaction of business at any regular or special meeting of the OAC. A majority of the members of the OAC, not counting any vacancies, shall constitute a quorum. A quorum is sufficient to pass a motion on any action item before the OAC.

Agenda: The Chair shall prepare the agenda for each OAC meeting. Items to be placed on the agenda of any regular meeting shall be on file with the secretary of the OAC ten days prior to the scheduled meeting. Any member of the OAC may place an item on the agenda.

X. Adjournment

A majority of the members present, whether or not a quorum is present, may adjourn any meeting to another time and place. If the meeting is adjourned for more than twenty-four hours, notice of the adjournment shall be given.

XI. Bylaws Amendments

Proposed amendments shall be presented to the OAC in writing at a regular meeting. The OAC may then recommend amendment of these bylaws, subject to the approval of the Board of Supervisors. A recommendation to amend the bylaws shall be approved as to form and legality by County Counsel and transmitted to the Board of Supervisors for final approval.

XII. Conflict of Interest Policy

In accordance with the Political Reform Act, an OAC member shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a reasonably foreseeable material financial effect on one or more of the OAC member's economic interests, unless the effect is indistinguishable from the effect on the public generally. The OAC is included within the County of Santa Clara's Conflict of Interest Code, which identifies the OAC's designated positions and disclosure categories.

An OAC member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the OAC shall abstain from voting on the matter. Generally, if an OAC member is disqualified from participating in a decision because of a conflict of interest, the OAC member must (1) publicly announce the source of the conflict of interest (2) leave the room during any discussion or deliberations on the matter in question, and (3) not participate in the decision or be counted for purposes of a quorum. An OAC member with a disqualifying conflict of interest shall not be present during a closed session meeting of the OAC when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue.

In accordance with Government Code section 1090, OAC members shall not be financially interested in any contract made by the OAC, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If an OAC member has such a financial interest, the OAC is barred from entering into the contract even if that member abstains from participation in the contracting process.

Furthermore, pursuant to the common law doctrine against conflict of interests, an OAC member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

818613

ORDINANCE NO. NS-300.863

**AN ORDINANCE OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CLARA
REPEALING SECTIONS A8-8 AND A8-9 OF THE COUNTY OF SANTA CLARA
ORDINANCE CODE RELATING TO DISASTER COUNCIL, REPEALING
SECTIONS A8-23 AND A8-24 RELATING TO THE EMERGENCY
PREPAREDNESS COUNCIL, AND ENACTING NEW SECTIONS A8-23 AND
A8-24 RELATING TO THE SANTA CLARA COUNTY EMERGENCY
OPERATIONAL AREA COUNCIL**

Summary

This ordinance repeals Sections A8-8 and A8-9 relating to the Disaster Council, A8-23 and A8-24 relating to the Emergency Preparedness Council, and enacts new Sections A8-23 and A8-24 creating a newly formed Santa Clara County Emergency Operational Area Council.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA
ORDAINS AS FOLLOWS:**

SECTION 1. Sections 8, 9, 23 and 24 of Division A8 of the County of Santa Clara Ordinance Code are hereby repealed.

SECTION 2. New Sections 23 and 24 of Division A8 of the Ordinance Code of the County of Santa Clara are hereby added and titled to read as follows:

Sec. A8-23. Santa Clara County Emergency Operational Area Council.

A Santa Clara County Emergency Operational Area Council is established for Santa Clara County and shall consist of the following voting and non-voting members:

- (a) A designated member of the Santa Clara County Board of Supervisors.
- (b) A designated member of the Santa Clara Valley Water District.
- (c) Five designated council members from cities in Santa Clara County.

- (d) The County Executive or his/her designee.
- (e) A designated member of the Santa Clara County City Managers Association.
- (f) A designated member of the Santa Clara County Police Chiefs Association.
- (g) A designated member of the Santa Clara County Fire Chiefs Association.
- (h) The Santa Clara County Public Health Officer.
- (i) The Valley Transportation Authority Chief Operating Officer.
- (j) A designated representative of the Santa Clara County emergency management community who shall serve without a vote.

Sec. A8-24. Santa Clara County Emergency Operational Area Council purpose, role, and responsibility.

The Santa Clara County Emergency Operational Area Council is charged with the purpose to enhance planning and preparedness for large-scale emergencies; to create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area; to consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters; to provide access to public-private partners to participate in emergency planning and preparedness; and to develop broad-based emergency preparedness and planning funding priorities and recommendations.

The role and responsibility of the Santa Clara County Emergency Operational Area Council shall include:

- (a) Electing a chair and vice-chair annually.
- (b) Meeting at least quarterly or upon the call of the chair or, in the chair's absence from the County or inability to call a meeting, upon call of the vice-chair.
- (c) Recommending for adoption by the Board of Supervisors by-laws concerning the administration and operations of the Santa Clara County Emergency Operational Area Council.

- (d) Coordinating, reviewing, and recommending for approval for adoption by the Board of Supervisors emergency and mutual aid plans and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements, as well as reviewing and recommending disaster response policies, procedures, and funding priorities.
- (e) Ensuring a unity of purpose in emergency plans, policies, and procedures.
- (f) Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, and response plans and policies.
- (g) Establishing subcommittees for specific detailed work that requires the focus of technical experts to develop plans, policies, and procedures for the Santa Clara Operational Area consisting of at least the following: (1) Infrastructure Committee; (2) Mass Care and Shelter Committee; (3) Communications Committee; (4) Public Information and Preparedness Committee; and (5) Business and Private Sector Committee.
- (h) Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with:
 - (1) Incident Command System.
 - (2) Standardized Emergency Management System.
 - (3) National Incident Management System.

The role of the Santa Clara County Emergency Operational Area Council does not include:

- (a) Operational powers during emergencies or disasters.
- (b) Final adoption of emergency plans, policies, and procedures.

//

//

(c) Enforcement functions of emergency plans, policies, and procedures.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara,
State of California, on JUN 25 2013 by the following vote:

AYES: CORTESI, ██████████, SIMITIAN, WASSERMAN, YEAGER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



KEN YEAGER, President
Board of Supervisors

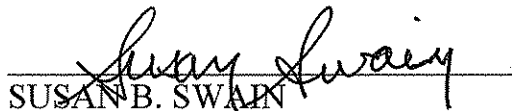
Signed and certified that a copy of this
document has been delivered by electronic
or other means to the President, Board of Supervisors

ATTEST:



LYNN REGADANZ
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:



SUSAN B. SWAIN
Lead Deputy County Counsel

760202

Andi Jordan
Executive Director
Cities Association of Santa Clara County
505 West Olive Avenue, suite 749
Sunnyvale, CA 94086

Dear Members of the City Selection Committee,

I am writing to express interest in re-appointment as the primary appointment from the west valley and south county cities to the SCC Emergency Operation Area Council (OAC).

I have been the primary appointment since February and the alternate for this position for over a year before. Since the council only meets once a quarter, I have only attended 2 meetings so far as the primary. I would like to continue on the council. In addition to my time with the council as alternate and now primary, I also have several years in emergency preparedness as a Community Emergency Response Team (CERT) neighborhood leader.

Re-appointment as the primary to this council will both allow me to continue expand my participation and knowledge in the area of emergency preparedness.

Thank you for your consideration.

Sincerely,

Rob Rennie
Vice Mayor, Town of Los Gatos
rrennie@losgatosca.gov

From: Debi Davis <debid56@comcast.net>

Date: Friday, August 4, 2017 at 4:01 PM

To: Andi Jordan <executive_director@citiesassociation.org>

Cc: Rob Rennie <RRennie@losgatosca.gov>, Debi Davis <ddavis@santaclaraca.gov>, and Council <MAYORANDCOUNCIL@santaclaraca.gov>

Subject: Re: OAC clarification

Andi,

I would like to request to the board to remain as the OAC representative.

Sent from my iPhone

~ Debi

Debi Davis, Councilmember

Elected: November 2016

(Seat No. 3 - second term; two term limit)

Term expires: November 2020

Address (office): City Hall,
1500 Warburton Avenue (95050)

Office email address: MayorandCouncil@santaclaraca.gov

Telephone (office): (408) 615-2250

Fax (office): (408) 241-6771

Direct email: ddavis@santaclaraca.gov

In addition to serving on the City Council, the Mayor and Council Members also serve as Authority Members of the Sports & Open Space Authority of the City, Authority Members of the Industrial Development Authority of the City, Authority Members of the Joint Financing Authority of the City, Board Members of the Santa Clara Stadium Authority, Authority Members of the Bayshore North Project Enhancement Authority, and Commissioners of the Housing Authority of the City.

Council Committee Assignments

City Committees

- Americans with Disabilities Act Committee (ADA) (Chair)
- Council Goal Setting Committee
- Downtown Revitalization Plan Committee (Chair)
- Ethics Committee (Chair)
- Facilities Naming and Honorary Recognition Ad Hoc Committee
- Governance Committee
- Marketing Committee (Chair)
- Neighborhood Enhancement Committee
- Santa Clara Sister Cities Association
- Santa Clara University Liaison/Neighborhood University Relations Committee (NURC)

Area-Wide Committees

- Cities Association of Santa Clara County - Board of Directors
- Cities Association of Santa Clara County - City Selection Committee
- Cities Association of Santa Clara County - Legislative Action Committee
- City/Mission College Liaison Committee
- City/School Liaison Committee (Alternate)
- Peninsula Division of the League of California Cities

- Joint Recycled Water Policy Advisory Committee
- San Jose/Santa Clara Clean Water Financing Authority (Alternate)
- San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC)
- Santa Clara Valley Water Commission (SCVW)
- Santa Clara Valley Transportation Authority (SCVTA) El Camino Real Rapid Transit (ECRRT) Policy Advisory Board (PAB) (Alternate)
- Triton Museum of Art Liaison Committee

Background / Employment

- Debi Davis Event Planning, Owner
- Commissioner, Cultural Advisory Commission, 2007-2012
- Liaison, International Exchange Commission, 2007-2012

Community Involvement

- President, Sister Cities International NorCal Chapter
- Past President, Santa Clara Sister Cities Association
- Mission City Community Fund
- Santa Clara Woman's Club
- Santa Clara University Catala Club
- Soroptimist of Santa Clara
- Santa Clara American Legion Post 419

Personal

- Married to Bill Davis

Subject: OAC

Date: Monday, July 31, 2017 at 12:18:01 PM Pacific Daylight Time

From: Russ Melton

To: executive_director@citiesassociation.org

July 31, 2017

Cities Association of Santa Clara County
City Selection Committee
c/o Andi Jordan, Executive Director
P.O. Box 1079
Los Gatos, CA 95031

Dear Cities Association City Selection Committee,

I am writing to respectfully ask for your appointment as the Cities Association Central County Cities member to the Santa Clara County Emergency Operational Area Council (OAC).

I have served as a Sunnyvale City Councilmember since January, and have a deep interest in the primary purpose of the OAC, which is to enhance planning and preparedness for large-scale emergencies. To that end, I recently attended a League of California Cities seminar "Cities and the Big One: How Cities Can Change the Outcome of the Next Earthquake." I currently serve as an alternate commissioner on the Silicon Valley Regional Interoperability Authority (SVRIA).

If selected, I will make it a priority to attend all OAC meetings and use my experience to uphold and further the OAC's mission, including creating effective partnerships and coordinating the activities of cities and special districts in planning for future emergencies and disasters.

Thank you for considering my appointment as OAC Central County Cities member from the Cities Association.

Regards,

Russ Melton
Sunnyvale City Councilmember, Seat #5

City Email: MeltonCouncil@sunnyvale.ca.gov

Personal Email: russell.w.melton@gmail.com

Cellphone: (650) 455-1163

Facebook: @RussMeltonSunnyvale

County of Santa Clara

Recycling and Waste Reduction Commission of Santa Clara County
Recycling and Waste Reduction Division

1555 Berger Drive, Building 2, Suite 300
San Jose, CA 95112-2716
(408) 282-3180 FAX (408) 280-6479
www.ReduceWaste.org



Recycling and Waste Reduction Commission of Santa Clara County JOB DESCRIPTION

- Authority:** The Recycling and Waste Reduction Commission is the principal advisory body to city councils and the Board of Supervisors on countywide solid waste planning issues and the Countywide Integrated Waste Management Plan.
- Meetings:** Last Monday of even numbered months at 5:30 p.m. (February, April, June, August, October and December)
- Term of Appointment:** The term of office of each commission member shall be six years and the number of terms shall be limited to two terms.
North County Cities representative: One city council member from Cupertino, Los Altos or Los Altos Hills
West Valley Cities representative: One city council member from Campbell, Los Gatos, Monte Sereno or Saratoga
Central County Cities representative: One city council member from Milpitas or Santa Clara
SMaRT Station Cities representative: One city council member from Mountain View, Palo Alto or Sunnyvale
South County Cities representative: One city council member from Gilroy or Morgan Hill
Member-at-large: Two city council members to serve as members-at-large. Members-at-large shall be drawn from any city that does not already have a representative on the commission.
- Attendance:** Three consecutive absences are sufficient grounds to warrant the Chairperson to request a replacement.
- Reporting Requirements:** City Selection appointees present quarterly written reports to the Board of Directors of the Cities Association regarding relevant activities. One appointee of the Committee is also required to report to the Board of Directors of the Cities Association at least one a regularly scheduled meeting during the course of each year. Committee members will also be expected to report to the specific cities they represent.
- For More Information:** William "Bill" Grimes, Program Manager (408) 918-1967
Lisa Rose, Staff to RWR Commission (408) 282-3166

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman

County of Santa Clara

Recycling and Waste Reduction Commission
Recycling and Waste Reduction Division

1555 Berger Drive, Building 2, Suite 300
San Jose, California 95112
(408) 282-3180 FAX (408) 280-6479
www.ReduceWaste.org



RECYCLING AND WASTE REDUCTION COMMISSION OF SANTA CLARA COUNTY

2017 MEETING SCHEDULE

Unless otherwise noted on the meeting agenda, the Recycling and Waste Reduction Commission of Santa Clara County will meet on the **4th WEDNESDAY** of every even numbered month at 5:30 p.m. except the December meeting (due to holidays). Meetings will be held in the **BOARD OF SUPERVISORS' CHAMBERS, County Government Center, 70 West Hedding Street, 1st Floor, San Jose, CA 95112** unless otherwise noted on the agenda. The Commission meeting dates for 2017 are as follows:

Wednesday, February 22, 2017 – Review/Approve FY 17-18 Countywide Programs Budget

Wednesday, April 26, 2017

Wednesday, June 28, 2017 – Updates on Countywide Programs

Wednesday, August 23, 2017 – Election of Officers

Wednesday, October 25, 2017 – Review 2018 Legislative Priorities

December 20, 2017 (off schedule due to holidays)

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including bicycles, carpooling, and hybrid vehicles. Public transit access is available to and from the County Government Center, 70 West Hedding Street, San Jose, California 95112 by VTA bus line 66. For trip planning information, contact the VTA Customer Service Department at 408-321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle racks are available in front of County Government Center.

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman

County of Santa Clara

Recycling and Waste Reduction Commission
Recycling and Waste Reduction Division

1555 Berger Drive, Building #2, Suite 300
San Jose, California 95112
(408) 282-3180 FAX (408) 280-6479
www.ReduceWaste.org



RECYCLING AND WASTE REDUCTION COMMISSION OF SANTA CLARA COUNTY

Mission

The Commission's mission is to conserve, protect and preserve the environmental resources of our community through advocacy, education and outreach programs; to reuse, reduce, recycle and intelligently dispose of waste materials; and to promote composting, pollution and waste prevention and sustainable living practices for all the people in Santa Clara County.

Commissioner Roster for 2017

<u>Commissioner</u>	<u>Representing</u>
James R. Griffith, City of Sunnyvale, Chair	SMaRT Station Cities (Mountain View, Palo Alto, Sunnyvale)
Mary-Lynne Bernald, City of Saratoga	West Valley Cities (Campbell, Los Gatos, Monte Sereno, Saratoga)
Lan Diep, City of San Jose	City of San Jose
Susan M. Landry, City of Campbell	Member-at-Large (All Jurisdictions)
Linda J. LeZotte, SCVWD, Vice-Chair	Santa Clara Valley Water District
Teresa O'Neill, City of Santa Clara	Central County Cities (Milpitas, Santa Clara)
Pat Showalter, City of Mountain View	Member-at-Large (All Jurisdictions)
Rod Sinks, City of Cupertino	North County Cities (Cupertino, Los Altos, Los Altos Hills)
Cat Tucker, City of Gilroy	South County Cities (Gilroy, Morgan Hill)
Mike Wasserman, County of Santa Clara	County of Santa Clara

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman