

**Santa Clara County Age-friendly Cities Collaborative
August 2018**

City	Designation Year	Action Plan	City Council	Lead	Org.	Task Force/Commission	Priorities
Campbell	2017			Tina Wong-Erling, Senior Services Supervisor	City		Participate in West Valley Cities Senior Transportation Pilot Program: RYDE (Reaching Your Destination Easily); Create educational programs on aging topics, such as dementia and caregiving, to increase awareness; Develop intergenerational programs, such as technology tutoring
Cupertino	2017		Rod Sinks	Christine Hanel Assistant Director, Recreation and Community Services	City		Reconstitute the Cupertino Senior Commission to help guide and inform the City Council; Expand housing alternatives to enable residents to remain in the community as they age, including affordable housing; Participate in West Valley Cities Senior Transportation Pilot Program: RYDE (Reaching Your Destination Easily); Decrease language barriers by publishing information in multiple languages; Adopt the Community Ambassadors Program for Seniors (CAPS) to provide outreach targeted to non-English speaking older adults
Gilroy	2016		Peter Munoz-Leroy	Heather Kyles, Recreation Coordinator Maria deLeon, Director, Recreation Department	City	Senior Advisory Council	Collaboration with Sourcewise to provide on-call transportation; Increase educational presentations and entertainment by installing a large monitor for group viewing; Increase outreach and social inclusion of Spanish-speaking older adults at the Senior Center by adding a new staff position; Redecorate Senior Center; Intergenerational referees for teen sports
Los Altos	2011		Mary Prochnow	Manny Hernandez, Recreation & Community Services Director; Jaime Chew, Recreation Manager	CAFÉ	Senior Commission LA/LAH	Monthly social events with "Club 55 and Up!"; Support new Third Street Green, Downtown Pop-Up Park, in association with the City and other community partners; Expand Senior Inclusion and Participation Project (SIPP) to reach isolated older adults; Development of the Grant Park Senior Center
Los Altos Hills	2011		Courtney Corrigan	Sarah (Gualtieri) Robustelli, Community Services Supervisor	CAFÉ	Senior Commission LA/LAH	Pathway System for safe, non-vehicular travel; Monthly Senior Walks tailored to the needs of the participants; Quarterly Senior Forums for life-long learning

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Los Gatos	2017		Mayor Rob Rennie	Asst. Town Manager Arn Andrews	City	Community and Senior Commission	Pathway System for safe, non-vehicular travel; Monthly Senior Walks tailored to the needs of the participants; Quarterly Senior Forums for life-long learning; Participate in West Valley Cities Senior Transportation Pilot Program: RYDE (Reaching Your Destination Easily)
Milpitas	2017		Bob Nunez	John Macon, Recreation Services Supervisor	City	Senior Commission	Create a Resource Area at the Barbara Lee Senior Center to better inform older adults; The Senior Center leads the city's Dementia Friends movement; Create a mobile Age-Friendly Taskforce team to outreach at various community events, festivals, and resource fairs
Monte Sereno	2017		Mayor Burton Craig	City Manager Terry Blount	City		"Complete Streets" resolution to emphasize equity in transportation for all users; Pedestrian/Bicycle Master Plan with the Town of Los Gatos; Participate in West Valley Cities Senior Transportation Pilot Program: RYDE (Reaching Your Destination Easily)
Morgan Hill	2016		Mayor Steve Tate	Debbie Vasquez, Older Adult Services Supervisor	City	Senior Advisory Council	Improve information and communication through monthly newspaper articles; Develop a monthly life-long learning series on various topics of interest to older adults; Create a pilot volunteer driver program for older adults
Mountain View	2017		Pat Showalter	Michele Petersen, Recreation Supervisor	City	Age Friendly Task Force	Revise public policy to improve walkability; Continue to produce the State of Mountain View Seniors Report; Educational opportunities to include brain health for older adults; City-wide older adult assessment
Palo Alto	2017		Mayor Liz Kniss	Minka van der Zwaag, Manager, Office of Human Services	City	Age Friendly Task Force	Senior Emergency Preparedness Campaign; Older Adults Issues Awareness Training for City staff; Health and Safety Fair with special focus on ethnic seniors and those who are socially isolated
San Jose	2016		Johnny Khamis	Andrea Flores-Shelton	City	Age Friendly Task Force	Increase intergenerational activities; Develop an education campaign to reduce ageism; Create a toolbox of senior resources with a wide distribution to where older adults congregate

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Santa Clara	2017		Deb Davis	Kim Castro, Recreation Manager	City	Senior Commission	“Dining Out” program provides nutritionally-balanced lunches for individuals 60 years of age and older; Health and Wellness Program to promote health and independent living by connecting Santa Clara seniors; Senior Center, in collaboration with AARP, offers free tax assistance; Emergency preparedness campaign for older adults; City-wide older adult assessment
Saratoga	2016	2018	Manny Cappello	Lisa Oakley President Saratoga Area Senior Coordinating Council	SASCC	Age Friendly Task Force	Leader of West Valley Cities Senior Transportation Pilot Program: RYDE (Reaching Your Destination Easily); Remodel Senior Center; Establish Mobile Food Pantry for older adults
Sunnyvale	2018		Nancy Smith	Gerard Manuel, Community Services Manager Cynthia Bojorquez, Director, Library and Community Services	City		City-wide older adult assessment
Santa Clara County	2018		Dave Cortese	Diana Miller, Seniors' Agenda Project Manager	County		Silicon Valley Cities Collaborative; Age-friendly survey and focus groups; Network Summits; 3-year plan



Elements of an Action Plan

Your age-friendly action plan will be shared nationally and internationally with other communities. These are the elements that should be included in the plan.

1 Cover page

2 Executive summary or letter from your mayor or elected representative

3 Table of contents

4 Community profile

- a. Introduction to your community
- b. Demographic and diversity data (ages, ethnicities, drivers/nondrivers, owners/renters, etc.)
- c. Description of age-friendly features of the community

5 Introduction to the plan

- a. Mission statement
- b. A clear vision—toward an age-friendly community—and a set of values, including the voice of the 50-plus
- c. Description of who was involved in the development of the plan
 - i. List of planning committees or work groups, with affiliations
 - ii. Indication of how older adults and diverse populations will be included
- d. Brief summary of lessons from the community assessment
 - i. Description of how the age-friendly assessment was conducted (surveys, listening sessions, etc.)
 - ii. Demographics of residents who participated in listening sessions or surveys
 - iii. Key lessons that will impact plan
- e. Who will manage implementation of the plan
- f. Other key information, such as AARP Livability Index score

6 Domain-specific action plans

- a. The strategic framework—the eight domains of livability for planning
 - i. Goal or output
 - ii. Essential activities
 - iii. Target date for completion or each activity's beginning and ending dates
 - iv. Organization or individual responsible for each activity, plus collaborating organizations
 - v. Resources needed to complete each task in the action steps
 - vi. Indicators (and available baseline data) of progress toward the goals
 - vii. Summary table of action plan activities

7 Appendices and supporting documentation

AARP's Action Plan Review Process

After your core team drafts an action plan, it must be submitted for review so that AARP and WHO can assess the plan outside its local context, offer suggestions about implementation or evaluation, and glean ideas to aid other communities. Afterward, the review team may make recommendations for strengthening the plan or simply endorse its implementation and evaluation.

Read and download action plans from other communities at:

<http://www.aarp.org/livable-communities/network-age-friendly-communities/info-2014/member-list.html>

41. What specific strategies does your community use to enable all older adults to participate in town/city/community meetings and civic events?

	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable
Facilities in which these types of meetings and events are held meet ADA requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service animals are permitted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Large print materials are provided to those who need them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assistive listening devices are provided to those who need them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sign language interpretation is provided to those who need it	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign language interpretation is provided to those who need it						
Microphones are used routinely, even in small rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participants are given the opportunity to request accommodations ahead of time (e.g., foreign language or sign language interpreter, large print, assistive hearing devices, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transportation provided to meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reserved Seating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>